



ELK GROVE COMMUNITY SERVICES DISTRICT
8820 Elk Grove Boulevard
Elk Grove, CA 95624
(916) 405-7150
(916) 685-5216 - FAX
www.egcsd.ca.gov

A G E N D A

ENRICHING COMMUNITY – SAVING LIVES

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD:
1st and 3rd Tuesdays

REGULAR BOARD MEETING
TUESDAY, September 5, 2006 – 6:30 p.m.
EGCSD Administration Building - Board Room
8820 Elk Grove Boulevard
Elk Grove, CA

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BOARD MEMBERS

Elaine Wright,	President
Gil Albiani,	Vice President
Elliot Mulberg,	Board Member
Gerald Derr,	Board Member
Douglas McElroy,	Board Member

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STAFF

Donna L. Hansen,	General Manager & Secretary of the Board
Steven J. Foster,	Fire Chief
Sue Wise,	Administrator of Parks & Recreation
Jeff Ramos,	Chief Operating Officer
Steve Capps,	Director of Communications and Marketing

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ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 5, 2006 – 6:30 p.m.
AGENDA

PAGE

I

All items submitted for the EGCS D Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday one week prior to the meeting. The Secretary of the Board receives all such items.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. Roll Call.
2. Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Introduce new Parks staff.
2. Skate Park Presentation (M. Dopson).
3. Receive and acknowledge correspondence of appreciation (D. Hansen).

C. COMMUNICATIONS FROM THE PUBLIC (Non-agendized items)

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member or member of the audience for discussion.

1. Approve the August 7, 2006 *Special* Board Meeting minutes.
2. Approve the August 15, 2006 Regular Board Meeting minutes.
3. Commencement Resolution for the District Wide Landscape & Lighting Assessment District – Annexation of Properties into East Elk Grove Benefit Zone II
4. Authorization to solicit request for proposals to update the CSD Parks and Recreation Department Facilities/Physical Development Master Plan.
5. Contract Acceptance: Contract #06-02 Youth Center playground at Elk Grove Park.
6. Facilities Utilization Report.
7. Morse Community Park Project Environmental Addendum.
8. Henry Backer, Sr. Park Project Environmental Addendum.

E. ADVERTISED PUBLIC HEARINGS

The following item(s) have been advertised and/or posted as public hearings as required by law. The President will open the meeting to receive public testimony.

1. None.

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 5, 2006 – 6:30 p.m.
AGENDA

PAGE

2

F. PUBLIC HEARINGS

The following item(s) have no legal publication or posting requirements. The President will open the meeting to receive public testimony.

- I. None

G. STAFF REPORTS

The following items do not legally require any public testimony, although the President may open the meeting for public input.

1. Homeland Security Grant Signatory Authority (S. Foster). Information/Action
2. Adding 1884 Reese School to Elk Grove Hotel and Stage Stop Museum site in Elk Grove Park (B. Roessler). Information/Action
3. Initiation of Phase II National Pollutant Discharge Elimination System (NPDES) permit and Storm Water Management Plan (D. Womack). Information/Action
4. Wackford Community and Aquatics Complex Out-of-District Fees Report Back (B. Roessler) Information/Action
5. Relocation and Consolidation of Administrative Services Offices (S. Capps). Information/Action

H. BOARD OF DIRECTORS BUSINESS

This is the time and place for Board of Directors business.

1. Fire Committee - Verbal Report
2. Parks and Recreation Committee - Verbal Report
3. Budget/Finance/Insurance Committee - Verbal Report
4. Policies & Procedures Committee - Verbal Report
5. Strategic Planning Committee – Verbal Report
6. Fire Communications Board - Verbal Report
7. Senior Center Board - Verbal Report
8. Local Agency Formation Commission (LAFCo) - Verbal Report
9. Sacramento County Treasury Oversight Committee - Verbal Report
10. Miscellaneous Reports
11. Meeting/Event Approval
12. Meeting/Event Report

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 5, 2006 – 6:30 p.m.
AGENDA

PAGE

3

I. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling of Board Committee meetings.

J. ADJOURNMENT TO EXECUTIVE SESSION

If necessary, the Meeting will be adjourned to Executive Session to discuss personnel matters and/or property negotiations. At the conclusion of the Executive Session, the Meeting will reopen to regular session.

K. EXECUTIVE SESSION

I. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code 54957.6

(Agency Designated Representative – General Manager)

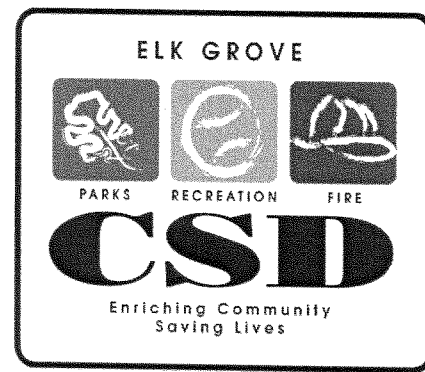
Unrepresented Employee: Deputy Fire Chief

L. REOPEN REGULAR MEETING

M. ADJOURNMENT

STAFF REPORT

DATE: September 5, 2006
TO: Board of Directors
FROM: Vicky Violet, Administrative Assistant
SUBJECT: CORRESPONDENCE OF APPRECIATION



RECOMMENDATION:

Receive and file correspondence of appreciation to the EGCSO.

BACKGROUND/ANALYSIS:

Letter from Nancy Bruton thanking CSD and especially Kristyn Staby for assistance with the recent Community Blanket Drive.

Letter from Recreation Supervisor II, Mike Dopson, thanking Fire Department personnel for their participation in a joint training exercise on the weekend of July 14 at the Wackford Complex.

Letter from the Elk Grove Police Department thanking EGCSO Fire Department for their support and participation in the Grand Opening of the EGPD.

Note from Jack and Marjorie Cooney to the "A" Shift Firefighters at Station 71 for the dinner and tour they received in celebration of Mr. Cooney's 90th birthday.

Letter from Andy Spurgeon, Skate Park Observer, with some very positive comments about the changes made to the skate park and the staff.

Letter from Lisa Monson, Cub Scout Pack 18 Committee Chair, thanking EGCSO Parks Department for their assistance with transitioning their event from Strauss Island to the Pavilion.

Respectfully submitted,

Vicky Violet
Administrative Assistant

Attachments

August 11, 2006

Elk Grove Community Services District
8820 Elk Grove Blvd, Suite 1
Elk Grove, CA 95624

Attention: Kristyn Staby

Dear Kristyn,

We would like to thank the Elk Grove Community Services District, and you personally, for your willingness to partner with us on our recent Community Blanket Drive to collect, display and donate new handmade blankets to the Sacramento Chapter of Project Linus. Your support and partnership were invaluable during this drive. The use of the Community Services Facilities for both collection sites and for our Showcase and your willingness to go above and beyond to advertise the drive to the community made a huge difference in our efforts.

We held our Showcase event on Sunday, July 30, 2006 and were able to collect and display 130 blankets that will be given to children at the UC Davis Children's Hospital and the Ronald McDonald house.

I have always known and admired that the Elk Grove Community Services District is a very committed public agency in support of Elk Grove and the surrounding communities. I had no idea the level of commitment, assistance and support that was also available for a community service project. We so enjoyed our drive that we are already planning a second one next year. Again, we cannot thank you enough for all that you did to make this year's drive such a success.

Sincerely,



Nancy Bruton
Making Blankys Coordinator
(916) 247-3349



PARKS AND RECREATION DEPARTMENT
Aquatics Division
Barbara Morse Wackford Community &
Aquatics Complex
9014 Bruceville Road
Elk Grove, CA 95758

(916) 405-5600
Fax (916) 405-5657

July 20, 2006

Dear Chief Steve Foster:

I wanted to write this letter of thanks to let you know how much we appreciated the efforts and collaboration of the Fire Department. The weekend of July 14, 2006, firefighters from Engine 74 and Medic 74 (specifically John Sinclair, Paul Garret, Paul Duval, Alejandra Barragan, Bill Herbert, and Tianna McDonald) came out to the Wackford Community and Aquatic Complex to participate in a joint training, as well as to work on the transition of patient care from the aquatics staff to fire.

I was extremely impressed with Fire's willingness to work with us, all of them were professional and offered up helpful suggestions that will assist in any patient care transition. I was also delighted to hear how the firefighters felt the Aquatics staff were top notch, and how well trained they were. They even stated they how if a tragedy does ever occur that they would use the aquatics staff while they gathered info and set up all necessary equipment.

Again, I wanted to offer a "thanks" for allowing this joint collaboration to occur. We look forward to this as a continual training. I feel this joint effort in community safety not only fosters a new found respect for each department, but will further allow us to provide a high level of community service.

Sincerely,

Mike Dopson
Elk Grove CSD
Recreation Supervisor II

Cc: Donna Hansen, General Manager
Sue Wise, Parks and Recreation Administrator

7/15/06

- 71B
- 74B
- Chief Foster
- Chief Zehnder
- Dave Price
for CERT
- Jen Rubin



July 2006

Dear Elk Grove Community
Services District Fire Department:

Thank you for your support and participation in the Grand opening of the Elk Grove Police Department. It was a successful event because of the many wonderful volunteers, sponsors, organizations, and members of the community.

We truly appreciate your help in making our event exciting, informative and successful.

We are excited to be here in Elk Grove and look forward to working with you in the future!

Thanks again!

EGPD

A note from...

TO Mr. John Cooney

PUBLIC EDUCATION OFFICER
JENNIFER RUBIN

THROUGH YOUR COURTESY MY
WIFE AND I ON 05-08-06
ATTENDED A DINNER PREPARED
AND SERVED BY ELK GROVE
FIRE FIGHTERS ON THE "A" SHIFT
AT STATION 71.

I AM A RETIRED FIRE CAPTAIN
AND THE DINNER WAS TO
CELEBRATE MY 90TH BIRTHDAY.

WE DO NOT BELIEVE YOU COULD
FIND A FINER GROUP OF MEN
ANY WHERE.

THE DINNER WAS PERFECT
AND SERVED WITH LOTS OF GOOD
CONVERSATION.

AFTER DINNER WE WERE
GIVEN A GUIDED EDUCATIONAL
TOUR OF THE FIRE STATION
(OVER)

A note from...

Mr. John Cooney

AND ALL OF THE EQUIPMENT
THAT IS ASSIGNED TO THIS
STATION WAS SHOWN AND
THEIR USES EXPLAINED.

WE THANK YOU SO VERY
MUCH FOR HAVING GIVEN US
THIS OPPORTUNITY TO HAVE
THIS EXPERIENCE AND
WOULD YOU PLEASE PASS
OUR THANKS ALONG TO
FIRE CHIEF GRUENEBERG
MARJORIE AND JACK COONEY

Station 71-A shift
with dinner at the
fire house winners.
From left:

FF Rick Clarke,
Capt. Kris Hubbard,
FF Dave Rovegno,
Jack and Marjorie
Cooney, Chief Mike
Zehnder, FF Greg
Allen, Eng. Steve
Hornung, FF Rob
Kaspasian



To Whom It May Concern:

My name is Andy Spurgeon, and I was asked to observe the skate park as it opened up under some new guidelines. I have a history with skate boarding and skate parks. For five years I was involved with a mobile skate park through a non-profit organization in Sacramento California. This brought me in contact with many youths, parents, organizations, and even law enforcement agencies. Insurance, waivers, helmets, what is safe, who states that it is safe were all questions that fell on me. At one point I was very seriously considering opening an indoor skate park.

Working with youth takes special people. This is the biggest asset to any organization that works with young people. If the staff only care about a pay check, that will show itself in attitude towards the youth. Ultimately what will happen is less and less youth would be involved. Upon observing the staff for the eight days that I was there, it was obvious that the staff cared about the youth. They would talk, laugh, joke, ask questions, and share ideas. This was very positive! This told me that the staff cared about those that they were hired to work with. I was impressed with everyone who was involved with the skate park. This was a great start!

Safety was another object I was looking for. The implementation of ID cards for members of the park is a great idea. If I had started my own park that is one of the ideas that would have been used. I am not a big advocate of kneepads and elbow pads, but on concrete they definitely reduce injuries. Helmets are a must! I was impressed with the details and thought put into the reopening of this park. The entrance area, staff building, computer set up, bathrooms, vending machine, and water fountains. Huge plus! I also liked the area for spectators outside of the park. It will help eliminate possible hostile threats. The alarm on the gates makes an annoying sound if someone leaves, but it is effective. The use of sessions is a great idea as well. This breaks up people just hanging out and motivates people to use their time wisely.

After each session the staff would run through a check list to make sure the skate park is in safe running order. This is a great idea. Checking the bowls for debris, watching the cracks, and the coping to make sure that there is nothing that could cause an accident. This is a must! The smallest object in a bowl could cause some serious injuries. Keeping on top of the park in this fashion will only ensure its longevity. I also observed that the staff was very diligent on keeping the park clean. Picking up plastic bottles, trash, and making sure the youth picked up after themselves.

I was very impressed with the staff, the set up, and the function of the skate park. I believe Mike Luevano has made some great choices in those who have been hired for staff. Hiring someone who skates, has run several skate parks, and cares about youth is a major plus for the survival of this park. As I have mentioned above, all of the staff that I was introduced to impressed me. They impressed me because they cared about their clientele. I believe that the skate park will function in a way that will keep it running for sometime. Great Job! The only suggestion I have is the possible implementation of rental equipment such as pads and helmets. This would provide those who can't afford, or come unprepared, the chance to be involved in the skate park. This will only bring more youth.

Sincerely,

Andy Spurgeon
Skate Park Observer

**BOY SCOUTS OF AMERICA
Golden Empire Council**

Cub Scout Pack 118

(916) 683-1388
9409 Fox Den Court
Elk Grove CA 95758

August 7, 2006

Wes Brown
Elk Grove Community Services District
8820 Elk Grove Blvd
Elk Grove CA 95624

Dear Wes,

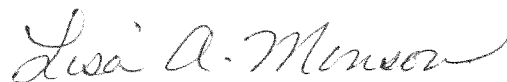
I just wanted to take a moment to thank you so very much for your kind assistance to Cub Scout Pack 118 on Sunday, May 21, 2006.

As you may know, our May meeting features the culmination ceremony for each of our boys as they transition to the next level of Cub Scouting. It's a significant milestone event for the boys and their families and one they each look forward to for an entire year. This year we wanted to make the event extra special by holding it at the Strauss Island bridge at Elk Grove Regional Park.

When the weather turned inclement, your efforts to open up the pavilion to allow us to move our ceremony indoors literally saved the day for our Pack and ensured a memorable experience for the boys and their families.

Thank you so very much for all you did for us that day.

Sincerely



LISA A. MONSON
Committee Chair

**ELK GROVE COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
Tuesday, August 7, 2006 – 6:00 p.m.
EGCSD Administration Building
MINUTES**

DRAFT

1. CALL TO ORDER/ROLL CALL

Directors present were Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg and Elaine Wright.

General Manager Donna Hansen, Chief Operating Officer Jeff Ramos, Fire Chief Steve Foster, Administrator of Parks and Recreation Sue Wise, and Director of Communications/Marketing Steve Capps were also present.

President Wright called the meeting to order at 6:00 p.m.

Parks and Recreation Administrator Sue Wise led the pledge of allegiance.

2. COMMUNICATIONS FROM THE PUBLIC

None.

3. PUBLIC GIS WEB SITE PROJECT – INFORMATION/ACTION

Information Systems Manager, Jack Haddon gave an update of the website since the launch in November, 2005. As of June, 2006, the website has received one million hits per month and increasing. Jack explained that our strong showing recently in website viewership and the technology that is currently available, now is the best time to move forward on this project. Staff is asking the Board to authorize proceeding with an RFP for professional development services for a CSD Public Web Geographic Information Systems (GIS) Site.

Director Mulberg moved to authorize staff to proceed with an RFP for professional development services, and authorize staff to purchase the related hardware and software needed for the project; Director Derr seconded; vote unanimous

4. MOBILE CAR WASH SERVICE – INFORMATION/ACTION

Management Analyst Jenny Smith reported on the need for a mobile car wash service for CSD vehicles.

Director Albiani moved to authorize staff to include mobile car wash services in the final 2006/07 budget not to exceed \$16,000; seconded by Director Derr; vote – Wright – yes; McElroy – yes; Mulberg-opposed

**5. WACKFORD COMMUNITY AND AQUATIC COMPLEX OUT OF DISTRICT
SURCHARGE FEES REPORT BACK – INFORMATION/ACTION**

Recreation Superintendent Kelly Gonzalez provided information as requested in early 2006 regarding out of district surcharge fees to participants utilizing recreation services at the Wackford Community and Aquatic Complex. The analysis showed the potential additional revenue would be less than 1% of overall revenue; therefore, staff recommends that the CSD continue to offer a two week priority registration period for residents and allow non-residents to register after the priority registration period has ended.

Director Albani moved to approve staff recommendations of continuing to offer a two week priority registration period for residents and allow non-residents to register after the priority registration period has ended; seconded by Director Derr; vote was Wright – opposed, McElroy – opposed, and Mulberg - opposed. Motion failed.

Director Mulberg moved to report back a list of programs at the Wackford facility, show cost recovery, what would the charge be through administrative overhead, and recognize whether any of those programs are impacted or not; McElroy seconded; Albani – yes; Wright – yes; Derr - opposed

6. FIRE DEPARTMENT FIVE-YEAR CAPITAL IMPROVEMENT PLAN – INFORMATION/ACTION

Administrative Analyst John Ebner presented to the Board the five-year Capital Improvement Plan.

Director Albani moved to approve the Fire Department Capital Improvement Plan; seconded by Director Derr; vote was Wright – yes, Mulberg – yes, McElroy – yes.

7. FY 2006/07 FINAL CSD BUDGET – INFORMATION/ACTION

Chief Operating Officer Jeff Ramos presented the revisions that had previously been requested by the Board for their review.

Direction was given to staff.

8. FY 2006/07 FINAL L&L BUDGET – INFORMATION/ACTION

Chief Operating Officer Jeff Ramos presented to the Board the revisions as requested to the FY 2006/07 final L&L budget.

Direction was given to staff.

9. ADJOURNMENT

With no further business, President Wright adjourned the meeting at 8:00 p.m.

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
TUESDAY, AUGUST 15, 2006 – 6:30 p.m.
MINUTES

DRAFT

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, and Elaine Wright. Elliot Mulberg arrived late.

General Manager Donna Hansen, Chief Operating Officer Jeff Ramos, Deputy Fire Chief Rick Holmes, Administrator of Parks and Recreation Sue Wise, and Director of Communications/Marketing Steve Capps were also present.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Wright called the meeting to order at 6:33 p.m.
2. Director Gil Albiani led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Introduction of new Parks & Recreation Staff. Administrator of Parks and Recreation Sue Wise introduced Bob Roessler, Administrative Analyst. Administrative Analyst Kelly Crowder introduced the following new staff members of the Emerald Lakes Golf Course: Jim Roeder, Golf Course Manager; Nelson Hirst, GPA Head Professional; Tom Matson, Maintenance Worker III; Alehandro Escalara, Maintenance Worker I; and Jeff Bassett, Maintenance Worker I.
2. The Board received and acknowledged correspondence of appreciation presented by General Manager Donna Hansen.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Donna Hansen reports the Luttig Park dedication was held last weekend. The Skate Park continues to receive positive feedback; the District hired Jim Miller of the Teen Center to train staff and monitor the park, and he is very complimentary of staff. Chief Foster's Badge Pinning and promotion ceremony was outstanding with over 200 people in attendance and received positive comments from the public. The ceremony held at Franklin Field acknowledging the management contract with Galt was very impressive and well-attended with more positive comments from the public. CSD staff met with City of Galt staff members yesterday about some merger issues and Chief Foster is addressing their City Council meeting this evening. The CSD Emerald Lakes Golf Course is receiving positive feedback regarding the changes and improvements that have been made on the course. The final budget will be presented tonight.

2. Chief Operating Officer Jeff Ramos reports staff is working on closing out FY 2005/06 accounting records and preparing final budget materials. The financing of the Golf Course purchase is completed and approved by the Board. Staff is working with the Fire Department on Galt Transition teams.

Human Resources: Staff completed the preparation of new job descriptions for the golf course positions and is working with NCSdia on new workers compensation procedures for District staff.

Facilities: Staff installed an additional modular at Fire Administration, redesigned the reception window and installed service counters at Laguna Town Hall, and completed the branding of all fire stations and fire training.

Technology: The Wackford Skate Park Kiosk computer set up was completed, CSD Emerald Lakes Computer/Network set up was completed, Galt Fire e-mail accounts and network access installation was completed, and there was a new web page added for CSD Emerald Lakes Golf Course.

3. Administrator of Parks and Recreation Sue Wise reports there were Park Community Outreach design meetings on July 20th for the Kloss playground replacement, and July 25th for Parksite #11 – Gilliam Meadows in East Franklin. More meetings are planned in August. On July 7th, CSD took over management of the Emerald Lakes Golf Course. Staff has been focusing on branding, purchasing equipment, cleaning up the maintenance area, giving special attention to the greens, fairways and pruning trees.

Park Maintenance Division: staff have power washed bleachers at several area parks, installed the new “Emerald Lakes” golf course sign, and the contractor installed a 165 foot long walkway at Foulks Ranch Park to aid elementary school children and residents in traversing the southeast corner of the park.

Recreation Division: On July 16th the Aquatic Staff was audited by Jeff Ellis & Associates and received an overall audit of “Meets” on aquatic risk management protocols. Twelve staff members were audited and received exceeds in categories of safety, rescue readiness, and personal safety. The Jerry Fox Swim Center hosted a Family Fun Night on July 21st and over 100 people enjoyed the evening. The Teen Center staff and members participated in a variety of summer activities, the Skate Park was reopened and over 185 participants have signed up.

Leisure Education & Therapeutic Recreation: Children had a variety of summer camp options, from artist Julia Jaw’s Chinese Brush Arts to Mad Science’s Mad Lab. Over 100 guests participated in the first of three Senior Tea Dances at Laguna Town Hall, and forty Adapted Swim Lessons were held at the Jerry Fox and Wackford pools.

Sports Section: The sports section hosted summer sports and basketball camps at the Wackford Complex, starting off the yearly “Shooting Skills and Drills” and “Got Skills” basketball camps brought to us by former NBA player and current Director of Player Personnel for the San Antonio Spurs, Del Demps. CSD hosted the 2nd Annual Elementary Summer Sports Camp for 60 children ages 7 through 12. Summer adult sports programs are in full swing.

Youth Development: Kid Central Station provided training to staff during the three weeks all E.G.U.S.D. schools were closed. Training included Youth Development practices, customer service and leadership skills.

Special Event and Support Services: In 2006 the Special Events Section, in conjunction with the Communications division, created a brand new event sponsorship package which includes up to date branding and will provide an opportunity to distribute information seasonally in conjunction with the seasons of the Activity Guide. The “Fun in the Sun Series” kicked off on July 7th, and the Willard Park dedication was held on July 15th.

4. Deputy Fire Chief Rick Holmes reports that during July, he and Chief Foster met extensively with CSD staff regarding the status of the consolidation with Galt and conducted numerous workshops. Effective July 19th, the Management Services Agreement between the two agencies became effective. There were a total of 978 calls for service during July; 105 fires, 653 medical emergencies, 8 special and 212 other calls.

Training: The Training Division was very busy during July preparing for the consolidation and preparing their training programs to include two additional engine companies and medic companies. The Class B Burn Room is still down and is in the hands of legal counsel.

Public Education/Public Relations: Staff continued aggressive public education outreach efforts through child safety seat inspections, fire station tours, visiting schools and day care programs. Staff visited the Harvest Church recently with 1,500 in attendance. Numerous block parties were attended on the 4th of July, and conducted open house at several fire stations. Staff participated in the Elk Grove Police Department kick-off event on July 15th, and staff attended the Willard Park dedication.

Fire Prevention: There were 3 new building plans submitted for review and over 25,000 square feet of tenant improvements plan reviews, along with numerous other plans.

Investigations: There were 8 investigations conducted during July, one of which was deemed arson, and the Arson Investigation Unit is following up. During July, there were 7 fireworks citations and 4 arrests were made by Elk Grove PD.

D. COMMUNICATIONS FROM THE PUBLIC

None.

E. CONSENT CALENDAR

1. Approve the July 11, 2006 Special Board Meeting minutes.
2. Approve the July 18, 2006 Regular Board Meeting minutes.
3. Approve the August 1, 2006 Regular Board Meeting minutes.
4. Ratify payment of the July 2006 bills and payroll, and receive and file the Budget Status Reports for the month of July 2006.
5. Approve Resolution No. 2006-55 rejecting in whole the claim filed by William A. Parker.
6. Authorize staff to solicit formal bids for private uniformed unarmed security services for use, as needed, throughout the District, and authorize the General Manager to award the bid(s) to the lowest responsible bidder(s).

7. Authorize staff to solicit formal bids for architectural services for use, as needed, throughout the District, and authorize the General Manager to award the bid(s) to the lowest responsible bidder(s).
8. Authorize the General Manager to execute the attached Agreement with Dan Kunz for District Facilities Maintenance Services for the period September 7, 2006 through March 7, 2007.
9. Approve Resolution No. 2006-59 authorizing the transfer of parcel number 119-0132-044, .10 acres of land adjacent to Laguna Creek High School, to the Elk Grove Unified School District.
10. Award the contract for the construction of Machado Dairy Park to Goodland Landscape Construction, Inc. for the amount of \$2,034,000 plus 10% contingencies, and authorize the General Manager to sign the Contract Completion Notice upon acceptance of the project.
11. Approve Deed Resolution No. 2006-56 accepting deed to a trail corridor.
12. Approve Resolution No. 2006-57 and 2006-58 for Fiscal Year End (2005-06) Revenue Transfers.
13. Make an administrative determination that the previous environmental documents and environmental determinations are applicable to the Schauer Park Project.
14. Make an administrative determination that the previous environmental documents and environmental determinations are applicable to the Johnston Park Phase II Project.
15. Approve giving the General Manager the authority to provide promotional options and special discounts to enhance attendance and exposure to Emerald Lakes Golf Course.
16. Authorize the General Manager to execute a multi-year contract with Demar Hooper for environmental legal services related to environmental mitigation and park development at a cost not to exceed \$50,000.
17. Approve Resolution No. 2006-63 in honor of Keith M. Grueneberg.

Director McElroy moved to approve consent items 1-6, 8-14 and 16; seconded by Director Derr; vote unanimous

Item 7 – After discussion, Director Albiani moved to approve Item 7 with a modification that all bids be brought back to the Board before awarding the bids; seconded by Director Mulberg; vote unanimous

Item 15 – After discussion, Director McElroy moved to approve Item 15 as presented; seconded by Director Mulberg; vote unanimous

Item 17 – Director Albiani moved to approve Item 17 with one modification; seconded by Director Derr; vote unanimous

F. ADVERTISED PUBLIC HEARINGS

None

G. PUBLIC HEARINGS

1. Public Hearing for Adoption of Fiscal Year 2006-07 Elk Grove Community Services District Final Budget (Resolution No. 2006-60). Information/Action

President Wright opened the meeting for public comment at 7:30 p.m.; no comments from public – public hearing closed at 7:31

Director Derr moved to approve Resolution No. 2006-60 adopting the Fiscal Year 2006-07 Final Budget for the Elk Grove Community Services District, and authorize the bidding of items budgeted in excess of General Manager authorized amounts with award of bids at future Board Meetings; seconded by Director Mulberg; vote unanimous

2. Public Hearing for Adoption of Final 2006-07 Budget for District-Wide Landscape & Lighting Assessment District and Approval of Final District Wide Engineer's Report for FY 2006/07 (Resolution Nos. 2006-61 and 2006-62). Information/Action

President Wright opened the meeting for public comment at 7:23 p.m.

Dan Quiggle, District Director of Local 522 – concerned that the proposed policy change is going outside - \$135,000 – concerned that we are taking money from the L&L budget to spend it in the general fund; L&L is provided by the taxpayers of this district – it should be paid out of L&L funds for what it was meant for

President Wright closed the public hearing at 7:27 p.m.

Director Albani moved to approve Resolution No. 2006-61, ordering, confirming and levying the Fiscal Year 2006-07 annual assessment within the boundaries of the District Wide Landscape & Lighting Assessment District and its zones of benefit pursuant to Resolution of Intention No. 2006-24; and approve Resolution No. 2006-62, adopting the Fiscal Year 2006-07 Final Budget for the District Wide Landscape and Lighting Assessment District; and approve the final District Wide Landscape and Lighting Assessment District Engineer's Report for Fiscal Year 2006-07; seconded by Director Derr; vote unanimous

H. STAFF REPORTS

None.

I. BOARD OF DIRECTORS BUSINESS

1. Meeting/Event Approval – Ron Suter's Retirement Dinner on August 24; Board participation in mediation; Chief Grueneberg's Retirement Dinner on August 26.
2. Meeting/Event Report – None.

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

- I. Director McElroy requested a Park Naming Committee Meeting be scheduled.

K. ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 7:37 p.m.

L. EXECUTIVE SESSION

- I. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Agency Designated Representative – Legal Counsel Kevin Collins)
Pursuant to Government Code Section 54956.9(a)
Elk Grove Community Services District vs. City of Elk Grove
Sacramento Superior Court Case No. 05A200612

2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section No. 54956.8
Property: APN 134-0220-079
Agency Negotiator: Steven Foster
Negotiating Parties: Ingrid Burden
Under Negotiation: Price and/or terms

M. REOPEN REGULAR MEETING

The Regular Board Meeting was re-opened at 8:45 p.m. and President Wright advised the following:

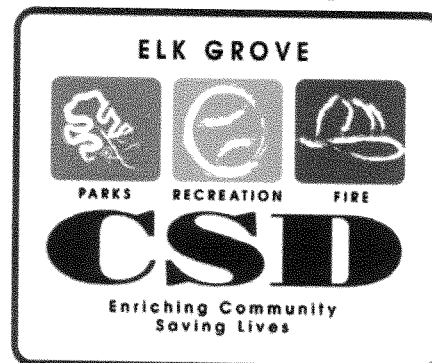
1. Direction was given to District's Legal Counsel.
2. Direction was given to its real property negotiators regarding the purchase of APN 134-0220-079.

N. ADJOURNMENT

With no further business, the meeting was adjourned at 8:46 p.m.

STAFF REPORT

DATE: September 5, 2006
TO: Board of Directors
FROM: Jeff Ramos, Chief Operating Officer



SUBJECT: COMMENCEMENT RESOLUTION FOR THE DISTRICT WIDE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT – ANNEXATION OF PROPERTIES INTO EAST ELK GROVE BENEFIT ZONE 11

RECOMMENDATION

That the Board of Directors approve Resolution No. 2006-65, initiating proceedings, providing intention to levy assessments for Fiscal Year 2006-07 and notice of Public Hearing for the annexation of the Hearthstone project into the East Elk Grove Benefit Zone 11 of the District Wide Landscape & Lighting Assessment District.

BACKGROUND/ANALYSIS

As a condition of approval, the Hearthstone project located at the northwest corner of Grantline and Freeman roads is to be annexed into the East Elk Grove Benefit Zone. These properties are currently within Benefit Zone 8, Other Rural. The assessments within East Elk Grove are higher than the Other Rural Area benefit zone.

Section 22622 of the Streets and Highways Code requires the Board of Directors to adopt a resolution of intention and prepare and mail a notice of public hearing along with a property owner ballot when an existing assessment is proposed to be increased. Staff anticipates mailing the property owner ballots the second week of September. Because this proceeding is an annexation into an existing benefit zone, a separate engineer's report is not required. The attached resolution makes reference to the existing engineer's report on file at the District as well as outlining the procedures for the proposed annexation.

There will be a total of two parcels included within the proposed annexation totaling 38 equivalent dwelling units (EDU). Should the property owners approve the annexation, these EDU's will be included within the East Elk Grove benefit zone assessment for the 2006-07 fiscal year.

The required Public Hearing is scheduled for Tuesday, November 14th at 6:30 p.m.

The attached resolution has been reviewed and approved by the District's engineer.

Respectfully submitted,

Jeff Ramos
 Jeff Ramos
 Chief Operating Officer

Attachment

ELK GROVE COMMUNITY SERVICES DISTRICT

RESOLUTION 2006-65

A RESOLUTION INITIATING PROCEEDINGS, PROVIDING INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2006-07, AND NOTICE OF HEARING FOR THE ANNEXATION OF THE HEARTHSTONE PROJECT TO THE EAST ELK GROVE BENEFIT ZONE OF THE DISTRICT WIDE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

WHEREAS, the Elk Grove Community Services District provides for the maintenance and improvement of parks, landscape corridors, sound walls, parkways, recreational facilities, together with any other recreational amenity owned by the District through the District Wide Landscape & Lighting Assessment District; and

WHEREAS, these maintenance services and improvements provide direct and special benefits to properties within the District Wide Landscape & Lighting Assessment District; and

WHEREAS, the annexation into the East Elk Grove Benefit Zone was a condition of approval for the property known as the Hearthstone project described in Exhibit A attached hereto (the "Property"); and

WHEREAS, this proposed annexation would provide direct and special benefits to the Property by providing for the maintenance and improvement of park facilities for the Property; and

WHEREAS, the procedures for the proposed annexation of the Property into the East Elk Grove Benefit Zone provide property owners of the Property with the opportunity to submit ballots for the proposed annexation and increased assessment levies that would fund the maintenance services and improvements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Elk Grove Community Services District that:

1. The Board hereby proposes the annexation of the Property into the East Elk Grove Benefit Zone of the District Wide Landscape & Lighting Assessment District (the "Assessment District") pursuant to Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

2. On August 15, 2006, this Board adopted Resolution No. 2006-61, A Resolution of the Board of Directors of the Elk Grove Community Services District Making Findings and Determinations; and Ordering, Confirming and Levying the Annual Assessment Pursuant to Resolution of Intention No. 2006-24 for Fiscal Year 2006-07. Pursuant to this resolution, NBS, the Engineer of Work, prepared an Engineer's Report in accordance with Section 25210.1, *et. seq.*,

of the California Government Code (the "Report") and Article XIIIID of the California Constitution. The Report has been made, filed with the Secretary of the Board and duly considered by the Board and is hereby deemed sufficient and approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. It is the intention of this Board to annex the Property into the East Elk Grove Benefit Zone. Within this benefit zone, the existing and proposed improvements are generally described as the servicing, operations and maintenance of turf, ground cover, shrubs, and trees, irrigation systems, fencing, entry monuments and all necessary appurtenances, as applicable, for property owned or maintained by the Elk Grove Community Services District. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. The annexation consists of the lots and parcels shown on the parcel boundary map and diagram attached as Exhibit A to this Resolution, and reference is hereby made to such map for further particulars.

5. Reference is hereby made to the Engineer's Report for a full and detailed description of the Improvements, the boundaries of the District, and the proposed assessments upon assessable lots and parcels of land within the District. The maximum assessment rate within the District may increase in future years by an amount equal to the increase in the Consumer Price Index for Pacific West Cities B/C for All Urban Consumers. Including the authorized annual adjustment, the maximum proposed fiscal year 2006-07 assessment rate per single family unit for the East Elk Grove Benefit Zone is \$364.09.

6. The effective date for levying of the increased assessments for the annexed property described herein shall be July 1, 2006.

7. The public hearing for this annexation shall be held, before this Board at 8820 Elk Grove Boulevard, Elk Grove, California, 95624 on **November 7, 2006 at the hour of 6:30 p.m.** for the purpose of allowing public testimony regarding the proposed annexation and for the Board's final action upon the proposed increased assessments for the annexed property(s).

8. The Secretary of the Board is hereby authorized and directed to cause Notice of the Public Hearing ordered under Section 7 hereof to be given in accordance with law by mailing, postage prepaid, in the United States mail, and such Notice shall be deemed to have been given when so deposited in the mail. The mailed Notice shall be given to all property owners within the annexation by such mailing by name to those persons whose names and addresses appear on the last

equalized secured property tax assessment roll of the County of Sacramento. The Notice shall include, but not be limited to, the total amount of assessment proposed to be levied in the East Elk Grove Benefit Zone, the assessment proposed for the owner's particular parcel(s) and the duration thereof, the reason for the assessment and the basis upon which the amount of the assessment was calculated. Each Notice shall also contain an assessment ballot, a summary of the procedures applicable to the completion, return and tabulation of assessment ballots, and a statement that the existence of a majority protest will result in the increased assessment not being imposed. The Notice herein described shall be mailed not less than forty-five (45) days before the date of the public hearing.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Board of Directors of the Elk Grove Community Services District at a regular meeting thereof held this 5th day of September 2006 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Elaine Wright, President

ATTEST:

Donna L. Hansen, Secretary

EXHIBIT A
ANNEXATION BOUNDARY DIAGRAM

STAFF REPORT

DATE: September 5, 2006

TO: Board of Directors

FROM: Sue Wise, Administrator
Parks & Recreation Department

BY: Fred Bremerman, Superintendent
Advance Planning and Operations

SUBJECT: AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS TO UPDATE THE
CSD PARKS AND RECREATION DEPARTMENT FACILITIES/PHYSICAL
DEVELOPMENT MASTER PLAN



RECOMMENDATION

That the Board of Directors authorizes staff to solicit a request for proposals to update the CSD Parks and Recreation Department Facilities/Physical Development Master Plan.

BACKGROUND/ANALYSIS

Physical development of CSD parks, park facilities, and open space is guided by information in the CSD Master Plan. The information in the current CSD Parks and Recreation Department Facilities/Physical Development Master Plan (Master Plan) includes classifications and standards for amenities in parks and facilities, needs summaries by benefit zone, and a matrix of existing and designated facilities. This information was first developed in 1991 with community input. Since then, minor revisions have occurred in 1995 and 2001.

Community involvement in designing parks has been extensive during the past year. Stakeholder input indicated that a number of requested amenities are not addressed in the current Master Plan such as dog parks, fitness areas, extreme sports (skating, BMX, rock climbing), meditation areas, water play, archery, disc golf, etc. In addition, there are ambiguities within the existing Master Plan concerning the relationship between the qualitative component (goals, policies, classifications and standards) and the corresponding quantitative component (matrix) that staff uses in determining what amenities are included in a particular park or location.

The CSD Recreation Services Master Plan (2004) includes valuable demographic and trend analysis information which needs to be included in updating the Master Plan. Information from the recently approved CSD Parks and Recreation Capital Improvement Plan (2006) and proposed CSD Strategic Plan (2006) will also be used in the update. Taken together these documents form a "system plan" as described in National Recreation and Park Association (NRPA) literature:

The system plan is the policy document and strategic management tool for rationally organizing and structuring the parks, recreation facilities, open space and pathways for the community.

The Board recognized the need to update the Master Plan and approved \$100,000 in the Fiscal Year 2006-07 budget for this purpose. The Request for Proposal will include:

- Community outreach – gathering stakeholder information and distilling it to a manageable form.
- Opportunities and constraints – identifying appropriate locations for amenities in the park system.
- Development standards – reviewing and updating as necessary to include new amenities sought by the community and confirming direction for future parks, park renovations, and facilities.
- Fiscal support – evaluation of public support for changes recommended by the community.

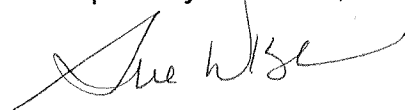
This update to the Master Plan will provide many opportunities for community input and result in a valuable strategic guide for park facilities/physical development during the next five years.

The time and expertise necessary to update the Master Plan and evaluate fiscal support will require an experienced consultant. Staff resources have been allocated to address the 24 CIP projects in Fiscal Year 2006-07. Additionally, the fiscal support evaluation is a specialized body of work requiring expertise outside staff's experience.

Staff will prepare an RFP to be distributed to consultants with expertise in park planning and community outreach in September. A recommendation will be brought to the Board in late October/early November for award of the contract. Completion of the update to the Master Plan is tentatively set for July 2007.

Should you have any further questions, please contact me prior to the Board Meeting.

Respectfully Submitted,



Sue Wise, Administrator
Parks & Recreation Department

STAFF REPORT

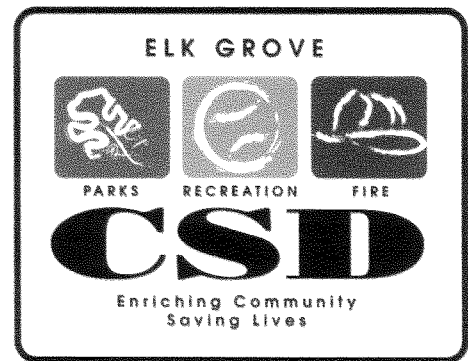
DATE: September 5, 2006

TO: Board of Directors

FROM: Sue Wise, Administrator
Parks & Recreation Department

BY: Paul Mewton, Senior Landscape Architect

SUBJECT: CONTRACT ACCEPTANCE: CONTRACT #06-02 YOUTH CENTER PLAYGROUND
AT ELK GROVE PARK



RECOMMENDATION

That the Board:

- 1) Accepts the construction of Youth Center Playground at Elk Grove Park as complete.
- 2) Ratifies the signing of the Contract Completion Notice by the General Manager.
- 3) Approves the revised contract amount of \$95,560.00.

BACKGROUND / ANALYSIS

This project consisted of the renovation of a playground, including the furnishing of all labor, materials, equipment, and services necessary for demolition, tree protection, installation of play equipment and safety surfacing at the Youth Center Playground at Elk Grove Park. The final cost of the project is \$95,560.00, consisting of the original contract award of \$94,565.00, plus \$995.00 in change orders. This is within the 10 % contingency amount of \$9,565.00.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,

Sue Wise, Administrator
Parks & Recreation Department

STAFF REPORT

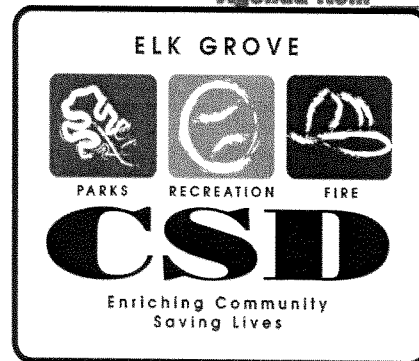
DATE: September, 5 2006

TO: Board of Directors

FROM: Sue Wise, Administrator
Parks & Recreation Department

FROM: Kelly Gonzalez, Recreation Superintendent

SUBJECT: FACILITIES UTILIZATION REPORT



RECOMMENDED

The Board of Directors receives and files the attached facilities utilization report.

BACKGROUND

The Board of Directors had requested quarterly reports of the utilization of all facilities. Attached you will find the April through June report showing facility use for all District Facilities. This includes rentals as well as programmed activities.

Should you have any questions, please call me prior to the meeting.

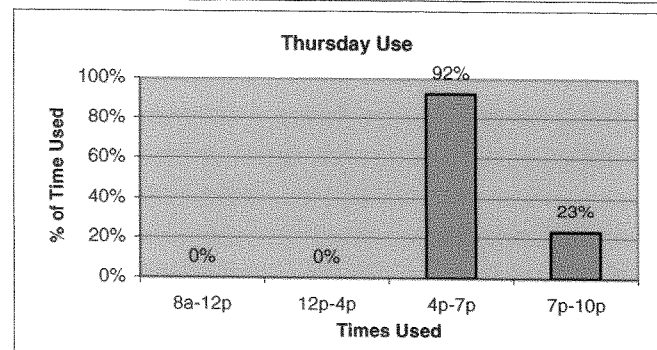
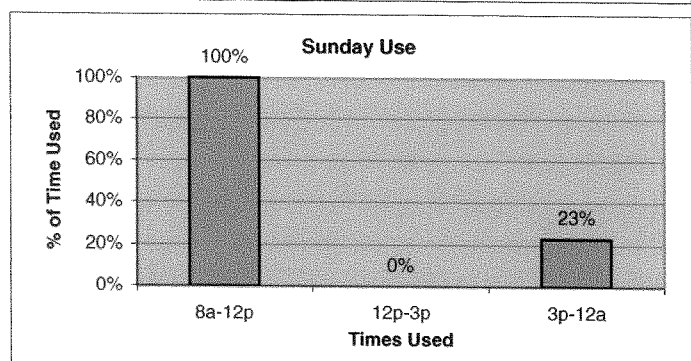
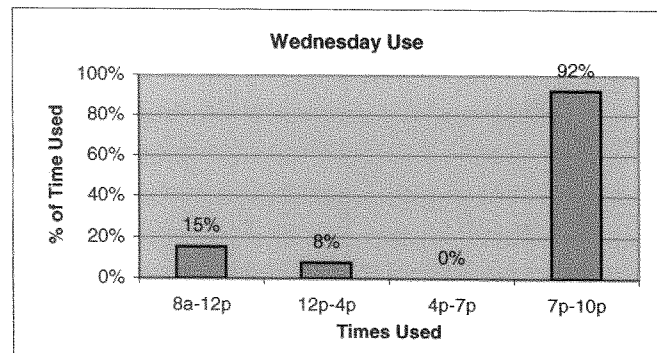
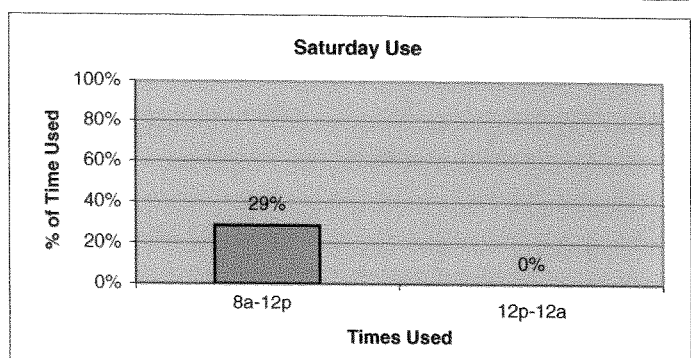
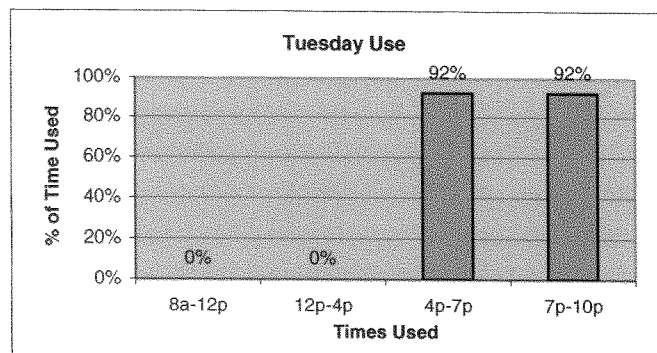
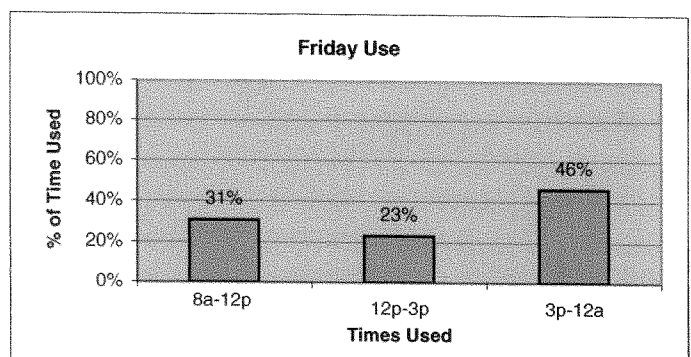
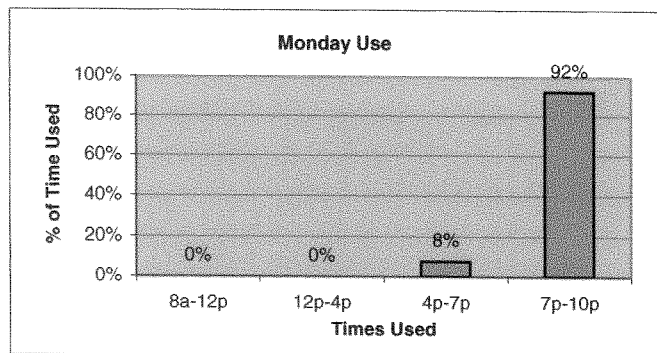
Respectfully submitted,

Sue Wise, Administrator
Parks & Recreation Department

Pavilion Reception Hall - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
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Tue	13			12	12
Wed	13	2	1		12
Thu	13			12	3
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Fri	13	4	3	6	
Sat	14	4			
Sun	13	13		3	

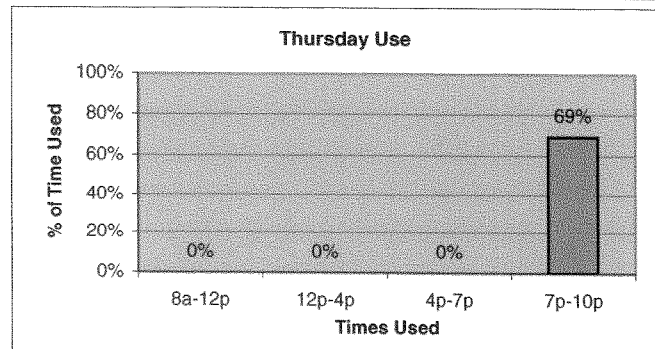
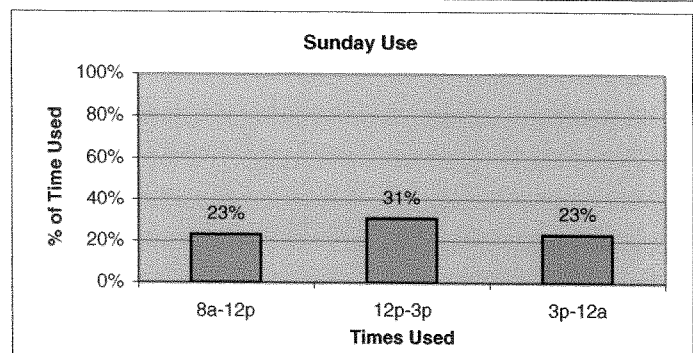
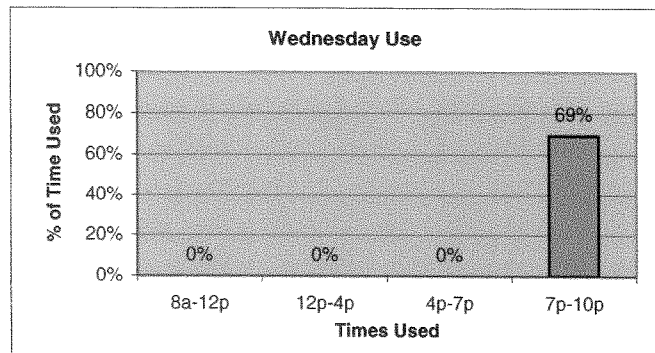
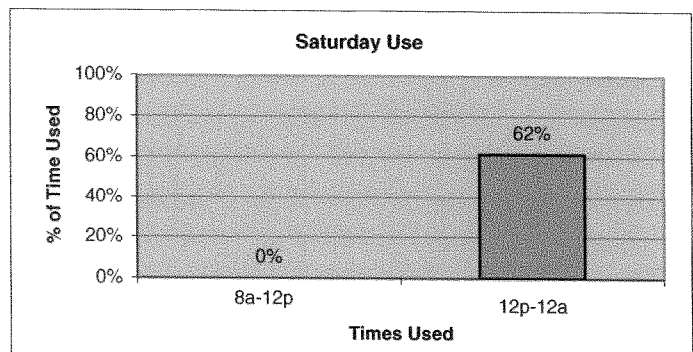
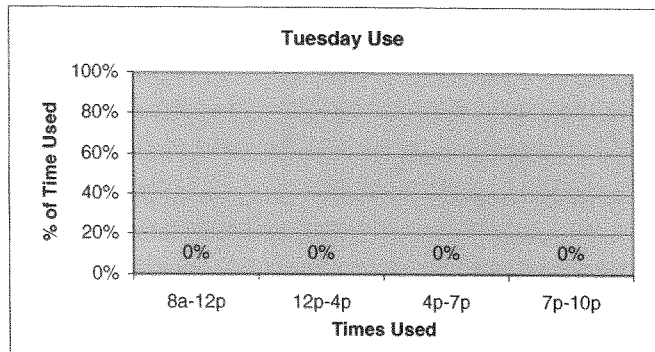
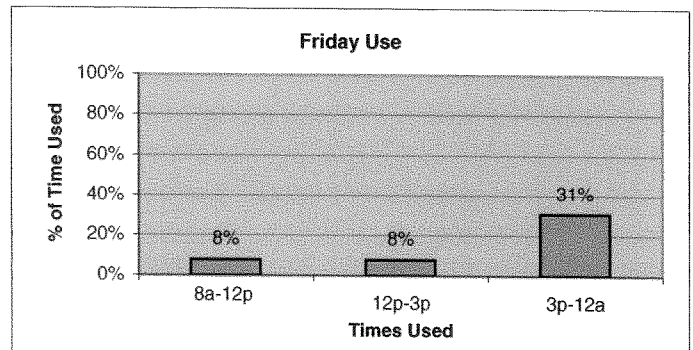
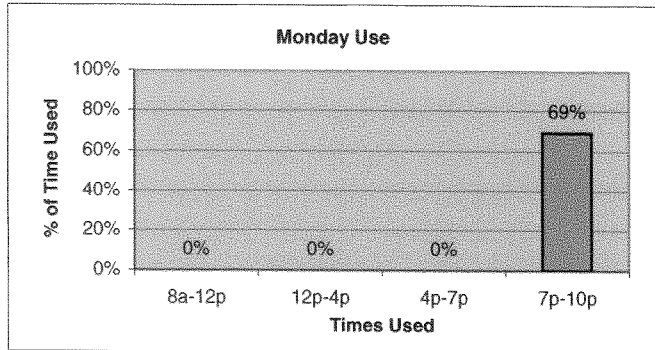
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Sat	29%			0%
Sun	100%	0%	23%	



Strauss Island - Facility Use Analysis APR-JUNE 2006 3xls.xls

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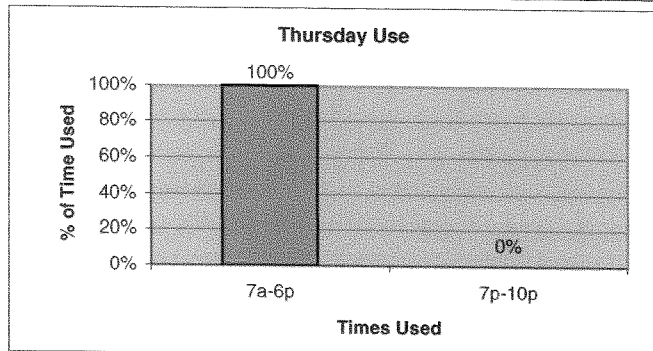
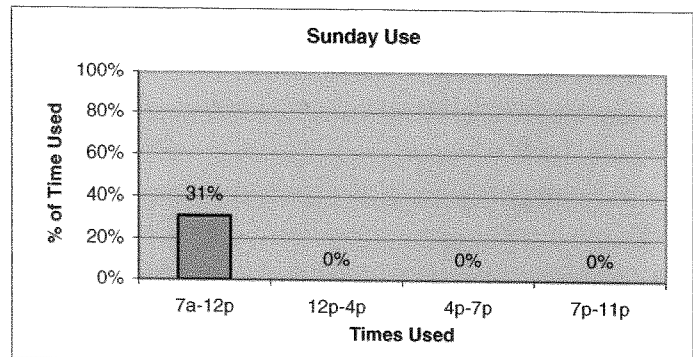
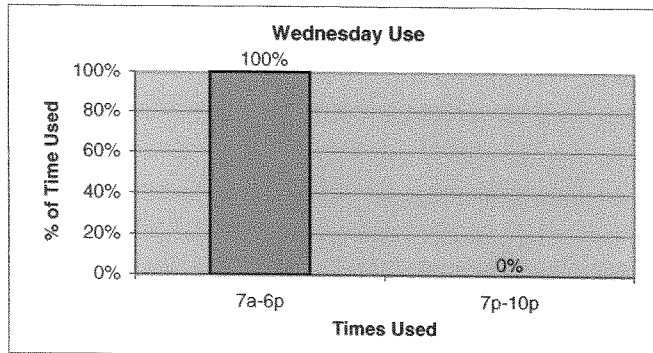
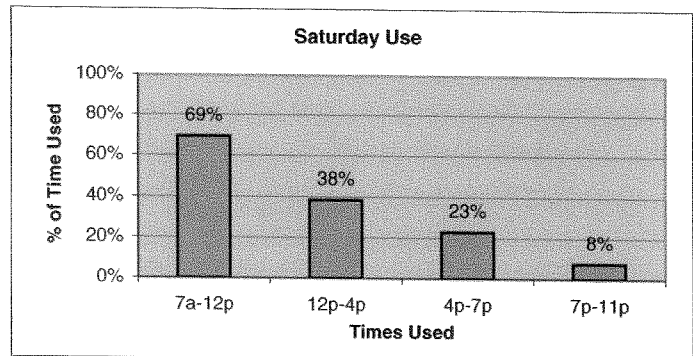
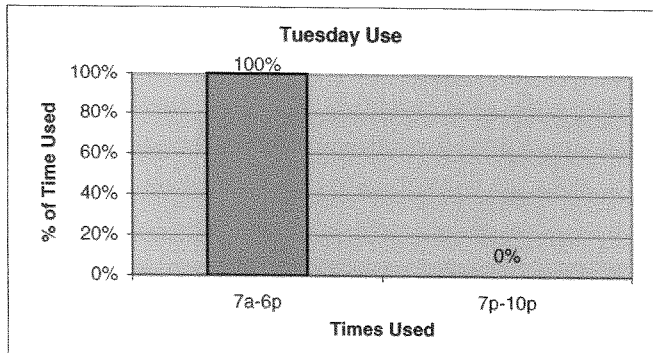
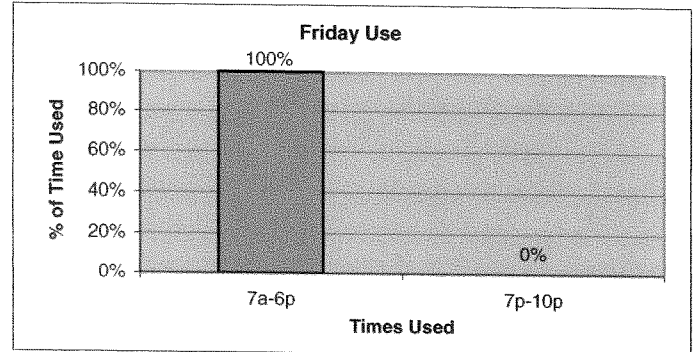
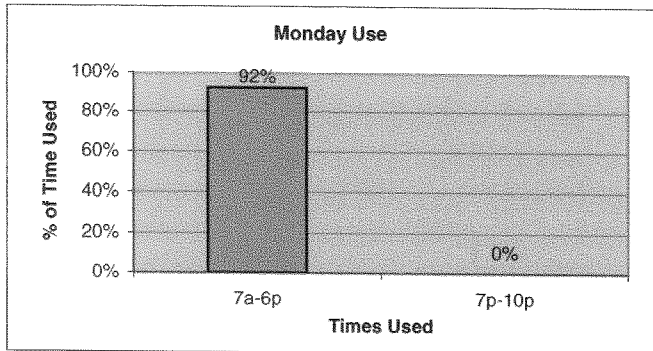
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Thu	0%	0%	0%	69%
		12p-3p	3p-12a	12p-12a
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Sat	0%			62%
Sun	23%	31%	23%	



Youth Center - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
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Sun	13	4			

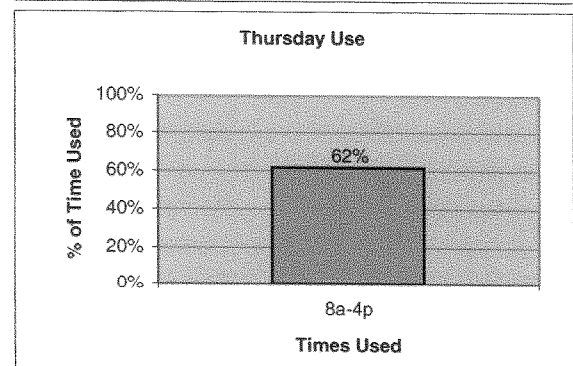
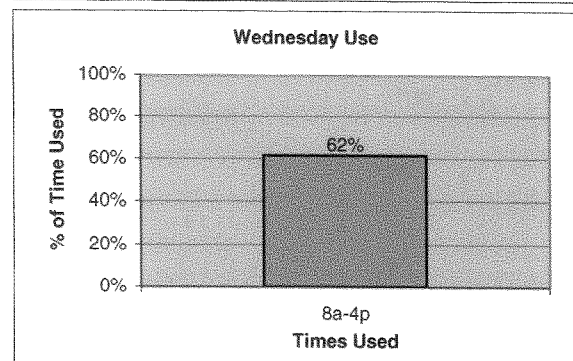
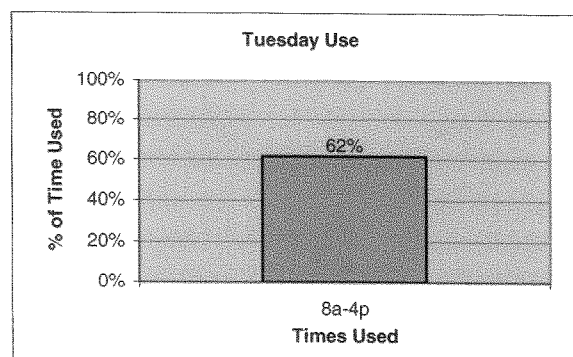
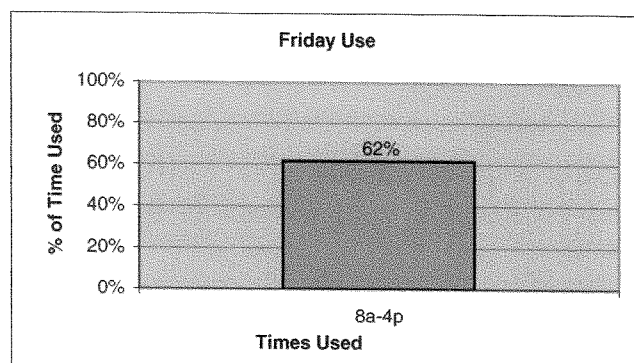
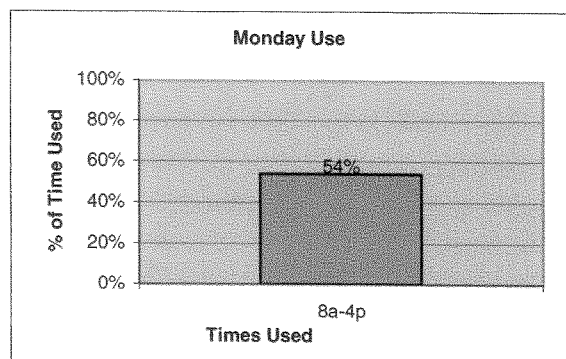
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Thu	100%	0%		
Fri	100%	0%		
	7a-12p	12p-4p	4p-7p	7p-11p
Sat	69%	38%	23%	8%
Sun	31%	0%	0%	0%



Castello Rec Center - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used		
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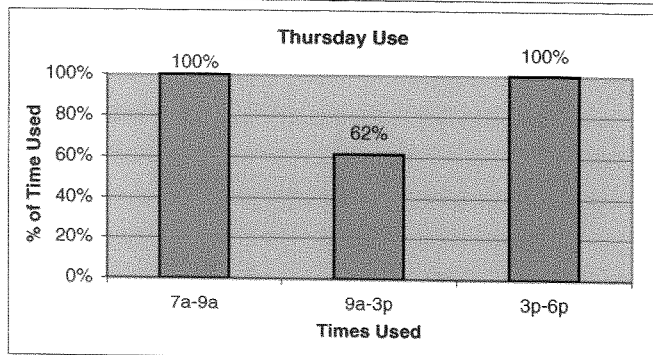
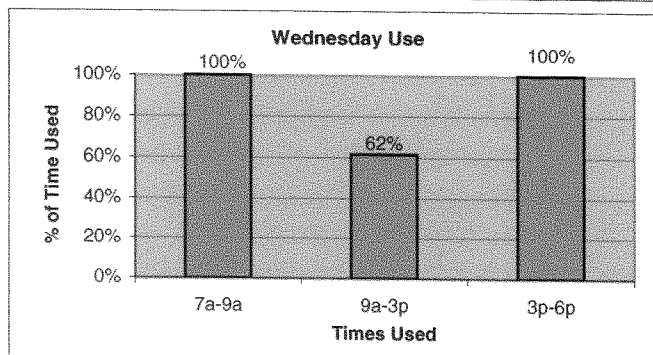
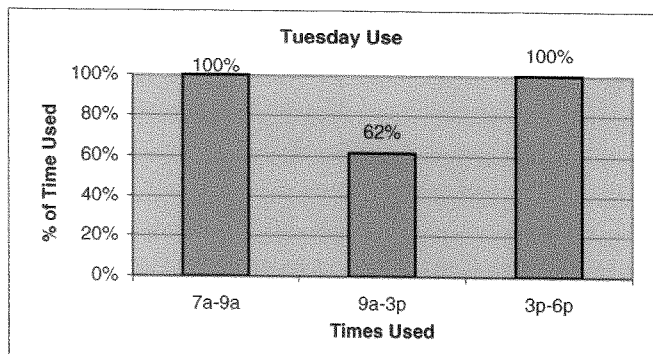
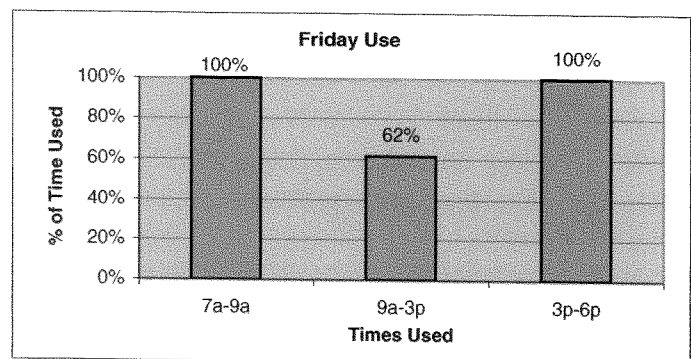
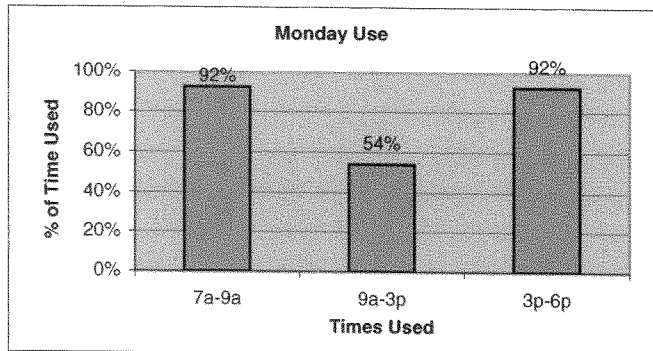
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Thu	62%
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Johnson Rec Center - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used				
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Thu	13	13	8	13
Fri	13	13	8	13

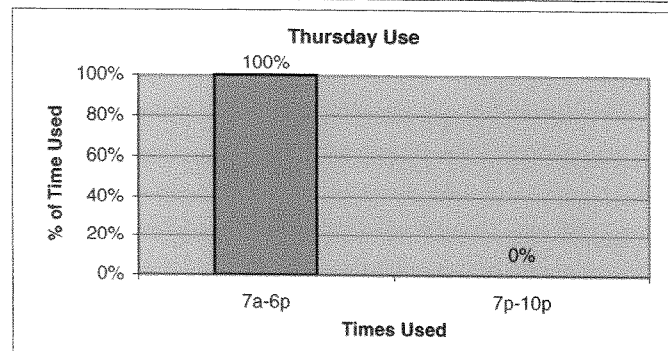
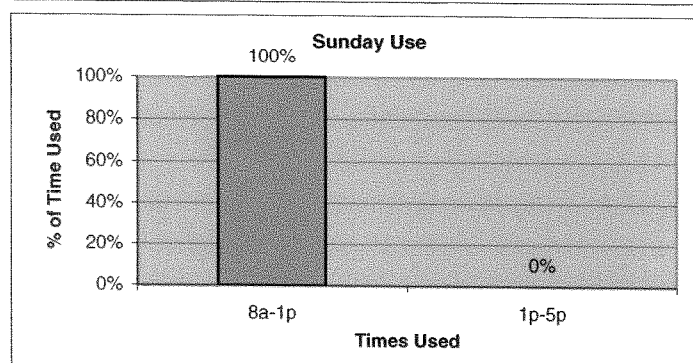
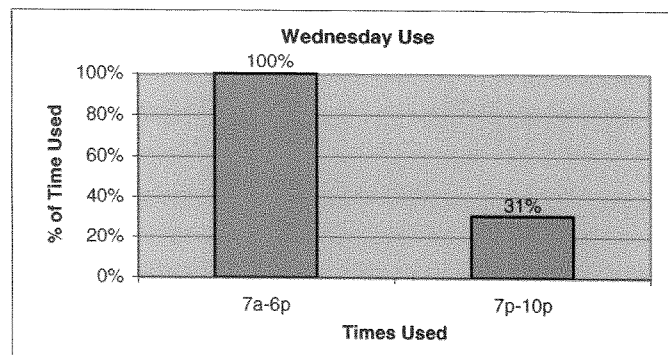
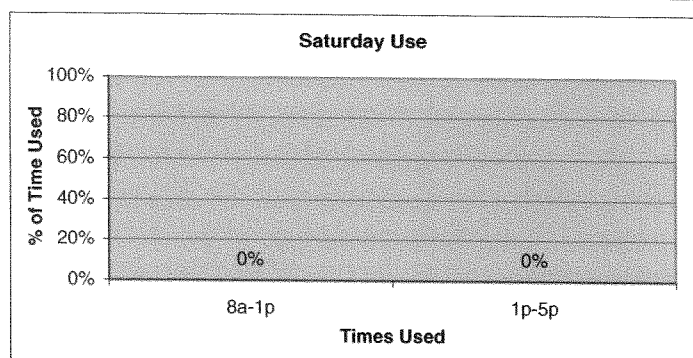
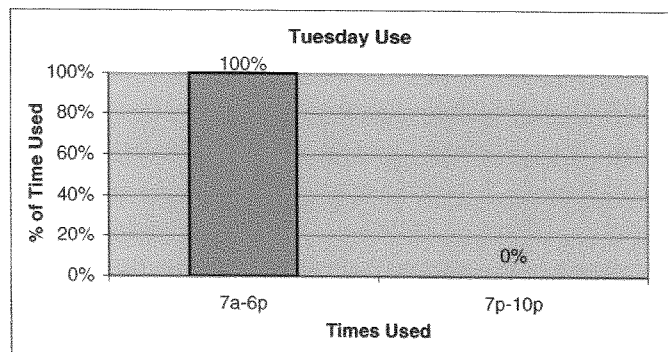
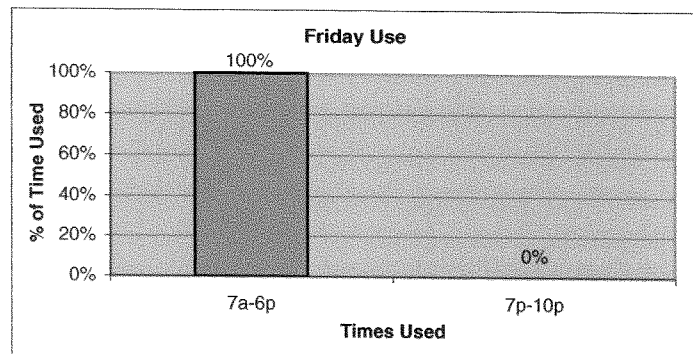
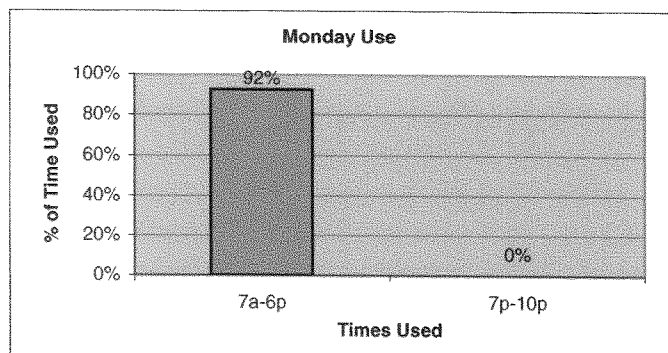
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Wed	100%	62%	100%
Thu	100%	62%	100%
Fri	100%	62%	100%



Laguna Town Hall-KCHQ - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used			
Day	Dates	7a-6p	7p-10p
Mon	13	12	
Tue	13	13	
Wed	13	13	4
Thu	13	13	
Fri	13	13	
		8a-1p	1p-5p
Sat	13		
Sun	13	13	

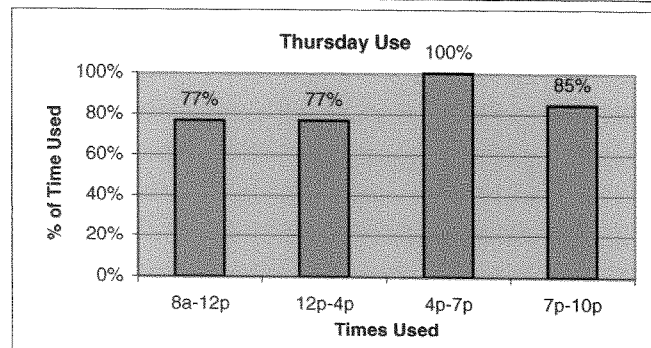
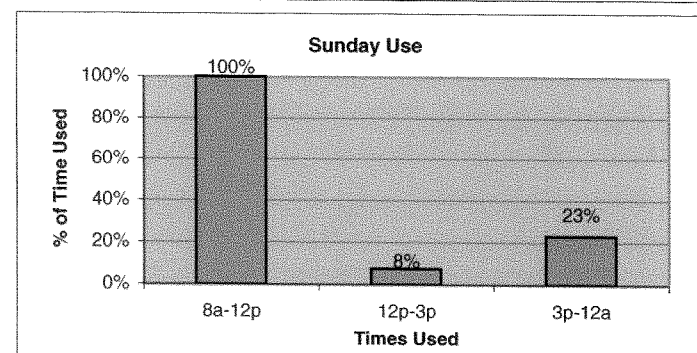
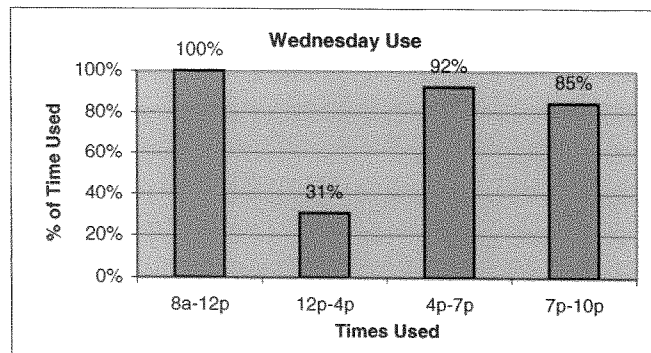
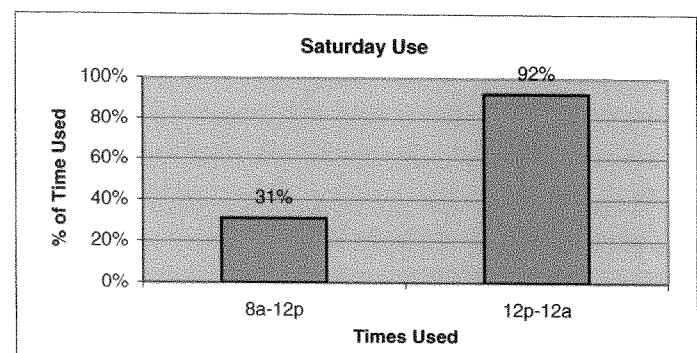
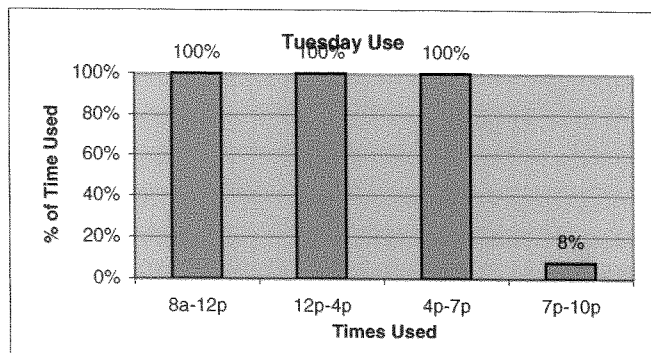
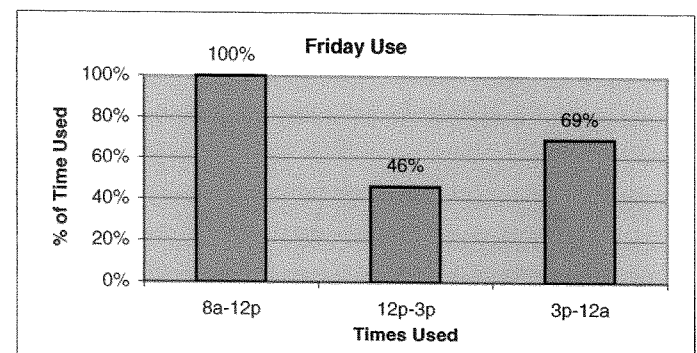
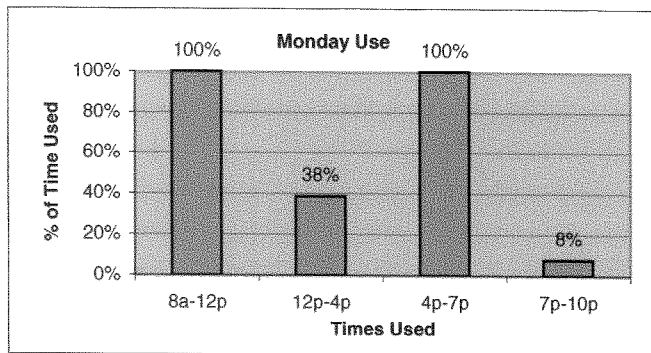
% of Times Used		
Day	7a-6p	7p-10p
Mon	92%	0%
Tue	100%	0%
Wed	100%	31%
Thu	100%	0%
Fri	100%	0%
8a-1p		1p-5p
Sat	0%	0%
Sun	100%	0%



Laguna Town Hall-Reception Hall - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	13	5	13	1
Tue	13	13	13	13	1
Wed	13	13	4	12	11
Thu	13	10	10	13	11
		8a-12p	12p-3p	3p-12a	12p-12a
Fri	13	13	6	9	
Sat	13	4			12
Sun	13	13	1	3	

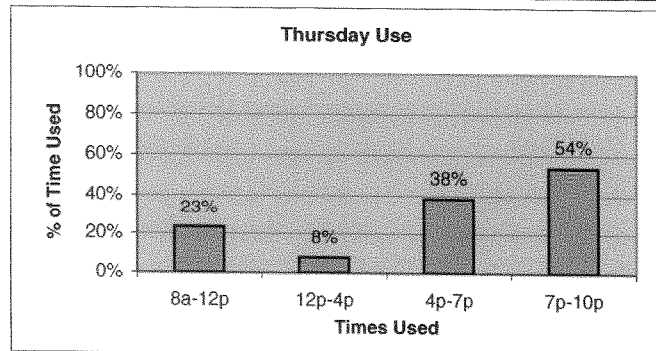
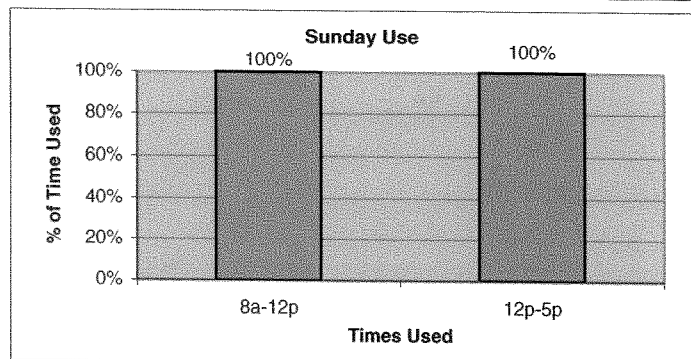
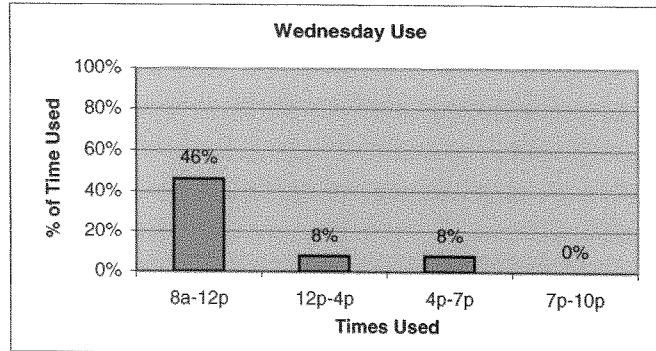
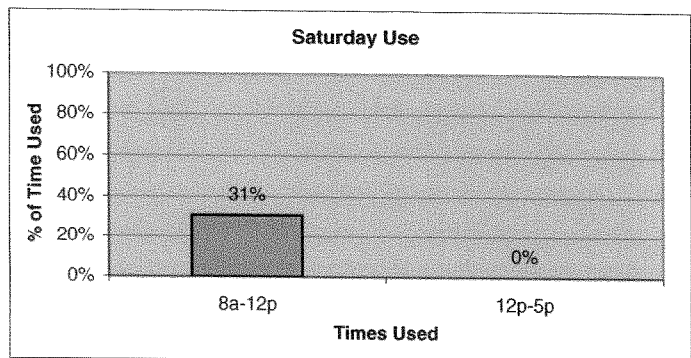
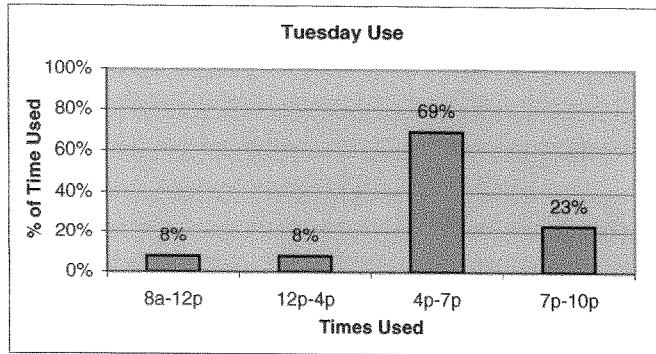
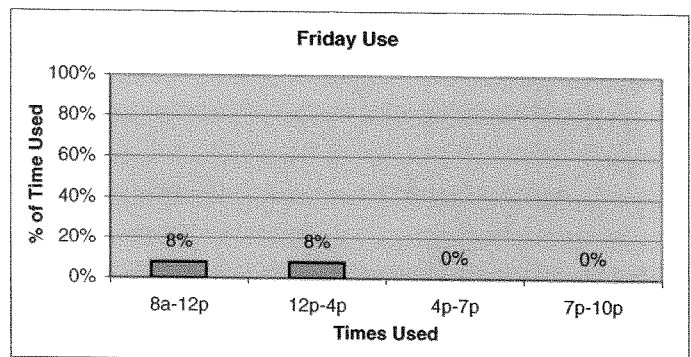
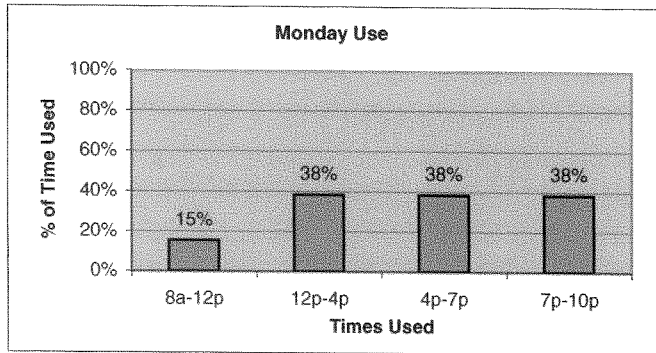
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	100%	38%	100%	8%
Tue	100%	100%	100%	8%
Wed	100%	31%	92%	85%
Thu	77%	77%	100%	85%
	8a-12p	12p-3p	3p-12a	12p-12a
Fri	100%	46%	69%	
Sat	31%			92%
Sun	100%	8%	23%	



Laguna Town Hall-Rm #1 (small) - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	2	5	5	5
Tue	13	1	1	9	3
Wed	13	6	1	1	0
Thu	13	3	1	5	7
Fri	13	1	1	0	0
		8a-12p	12p-5p		
Sat	13	4	0		
Sun	13	13	13		

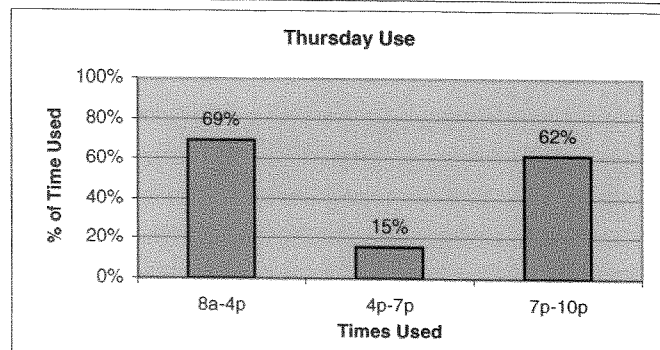
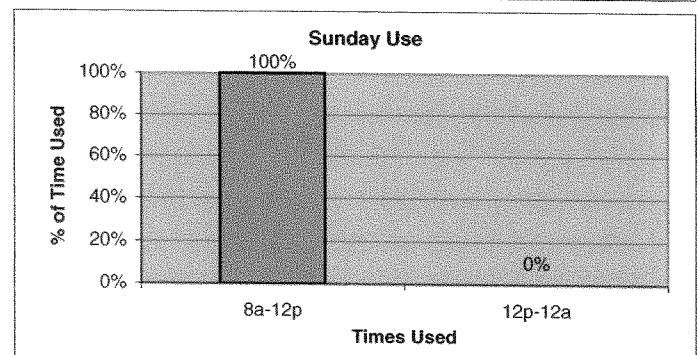
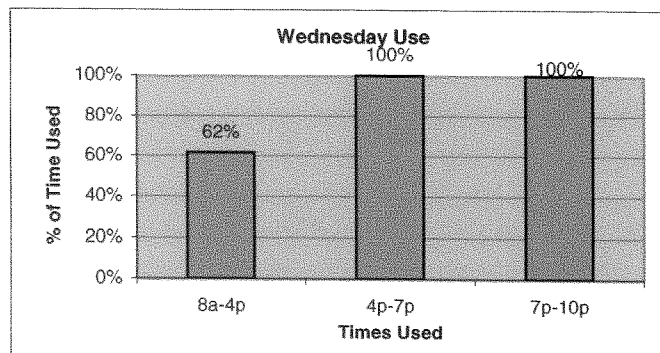
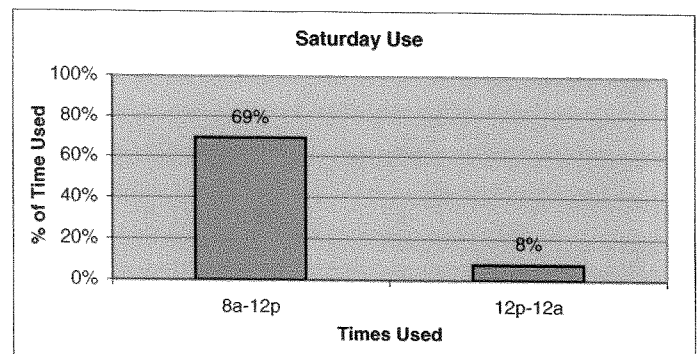
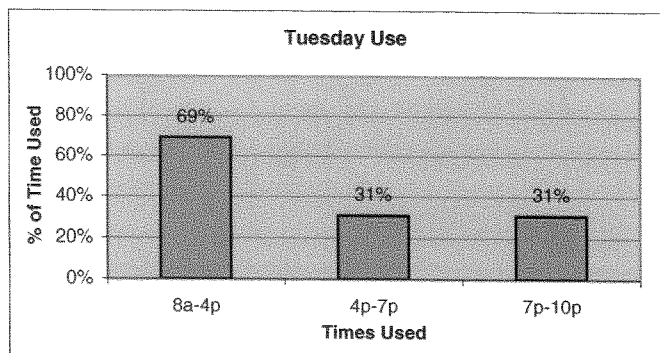
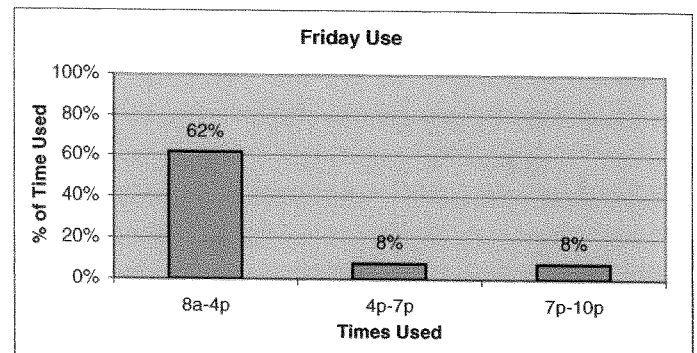
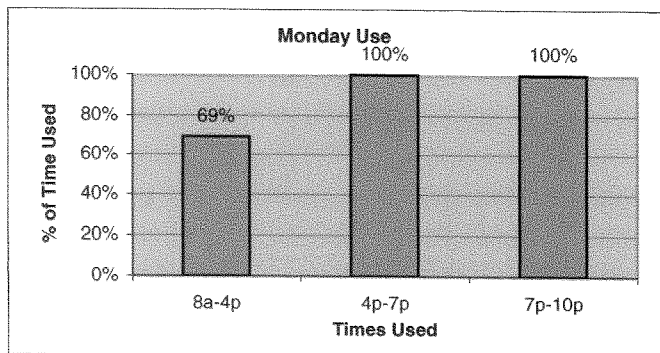
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	15%	38%	38%	38%
Tue	8%	8%	69%	23%
Wed	46%	8%	8%	0%
Thu	23%	8%	38%	54%
Fri	8%	8%	0%	0%
	8a-12p	12p-5p		
Sat	31%	0%		
Sun	100%	100%		



Laguna Town Hall-Rm #2 (large) - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used				
Day	Dates	8a-4p	4p-7p	7p-10p
Mon	13	9	13	13
Tue	13	9	4	4
Wed	13	8	13	13
Thu	13	9	2	8
Fri	13	8	1	1
8a-12p 12p-12a				
Sat	13	9	1	
Sun	13	13		

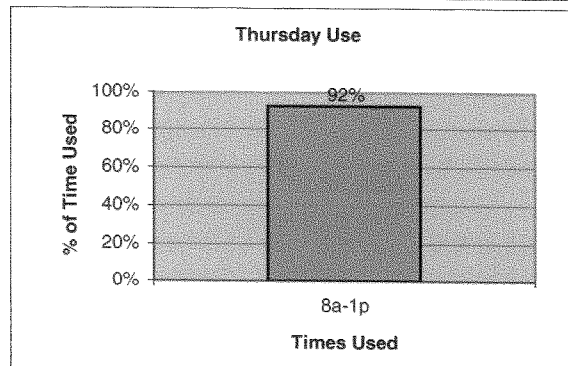
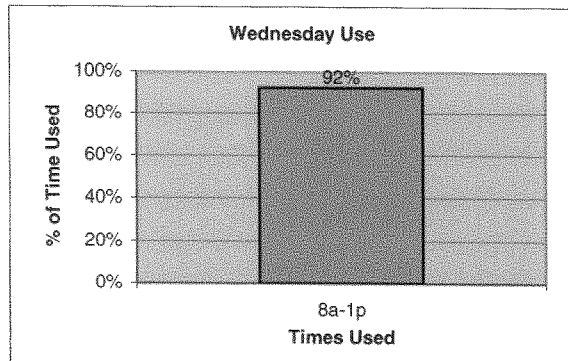
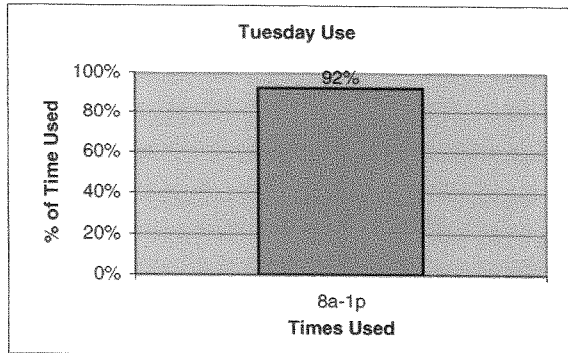
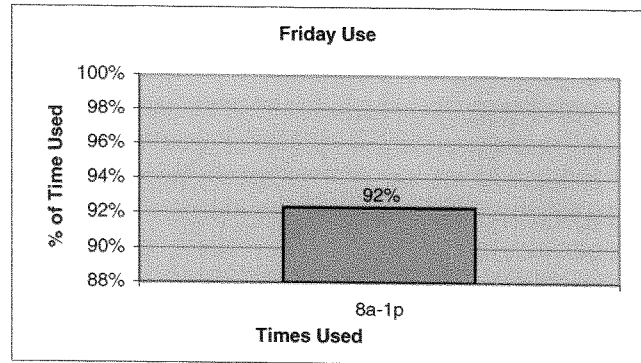
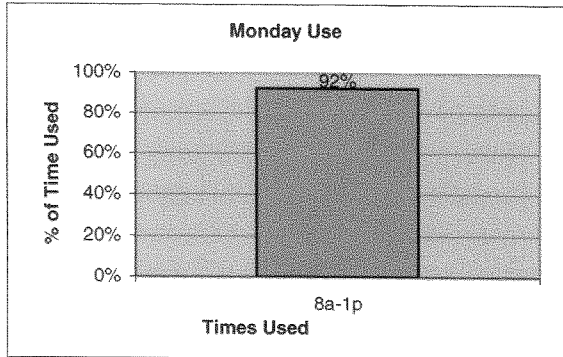
% of Times Used			
Day	8a-4p	4p-7p	7p-10p
Mon	69%	100%	100%
Tue	69%	31%	31%
Wed	62%	100%	100%
Thu	69%	15%	62%
Fri	62%	8%	8%
8a-12p 12p-12a			
Sat	69%	8%	
Sun	100%	0%	



EG Rec Center-Classroom #1 - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used		
Day	Dates	8a-1p
Mon	13	12
Tue	13	12
Wed	13	12
Thu	13	12
Fri	13	12

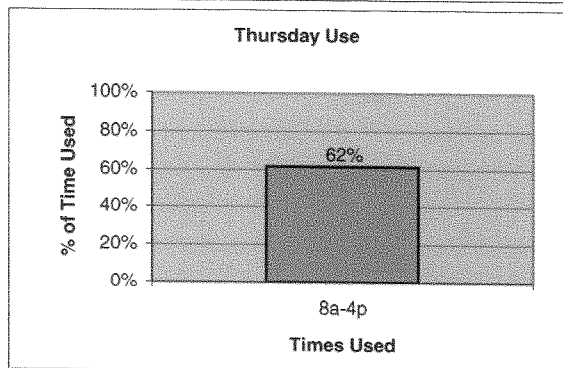
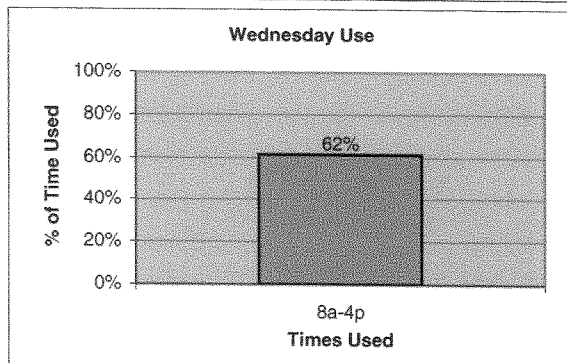
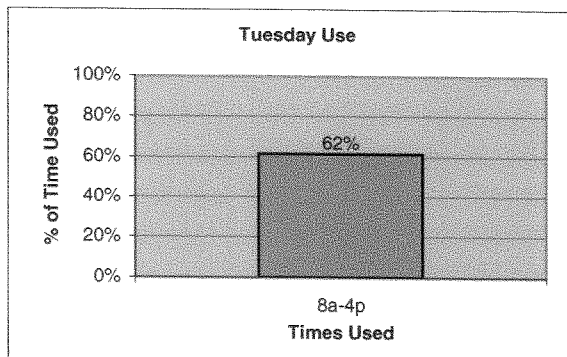
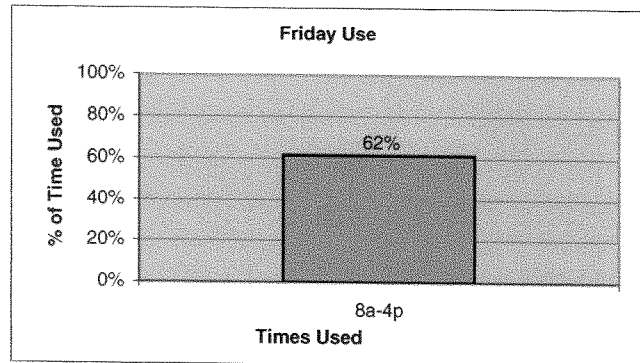
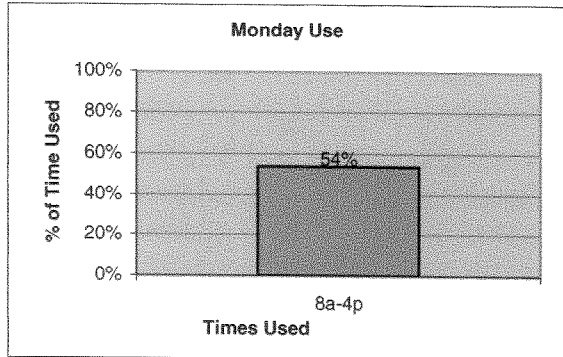
% of Times Used	
Day	8a-1p
Mon	92%
Tue	92%
Wed	92%
Thu	92%
Fri	92%



EG Rec Center-Classroom #2 - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used		
Day	Dates	8a-4p
Mon	13	7
Tue	13	8
Wed	13	8
Thu	13	8
Fri	13	8

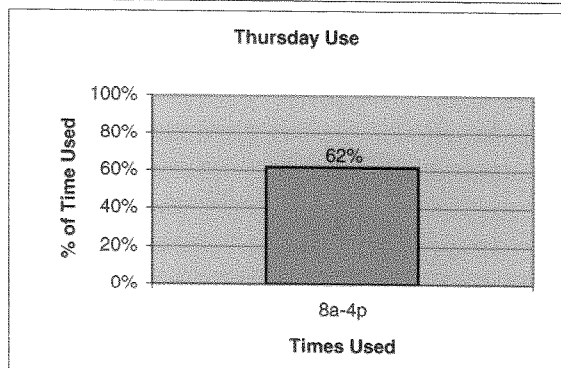
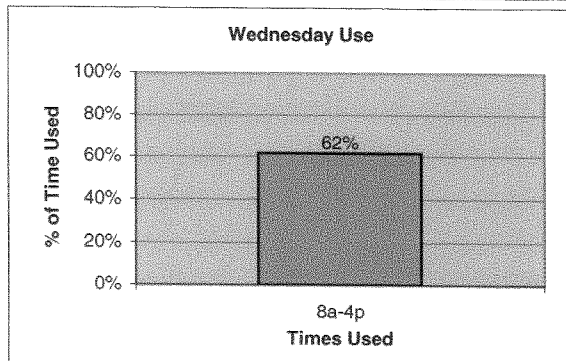
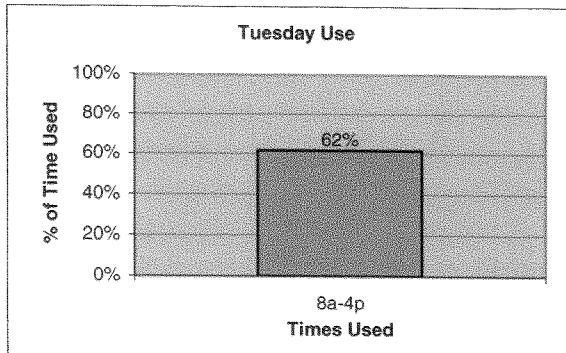
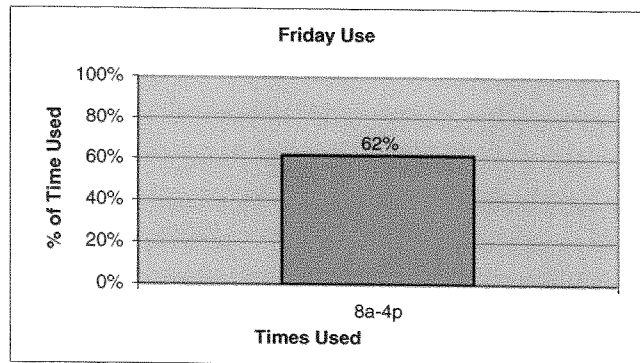
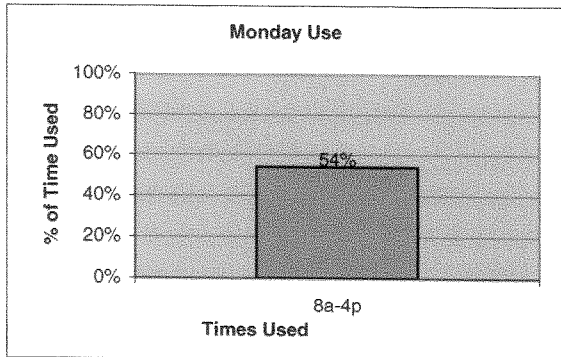
% of Times Used	
Day	8a-4p
Mon	54%
Tue	62%
Wed	62%
Thu	62%
Fri	62%



EG Rec Center-Classroom #3 - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used		
Day	Dates	8a-4p
Mon	13	7
Tue	13	8
Wed	13	8
Thu	13	8
Fri	13	8

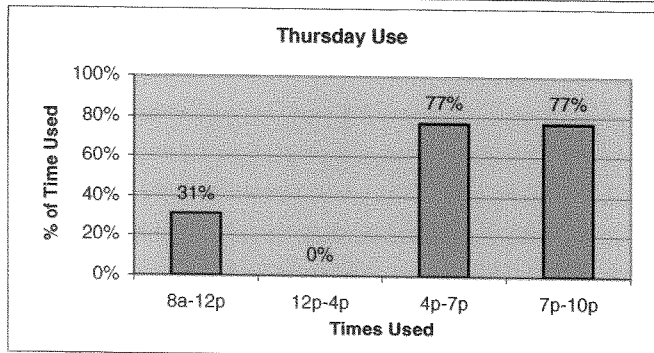
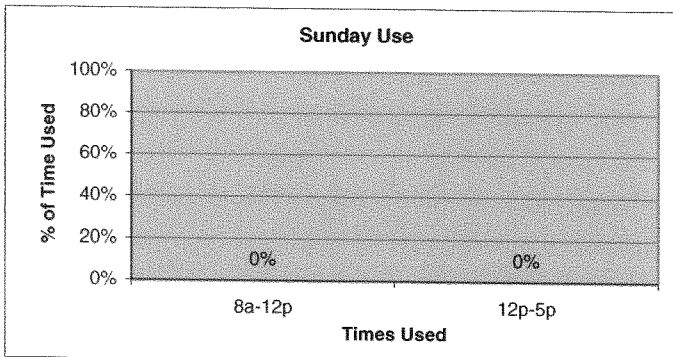
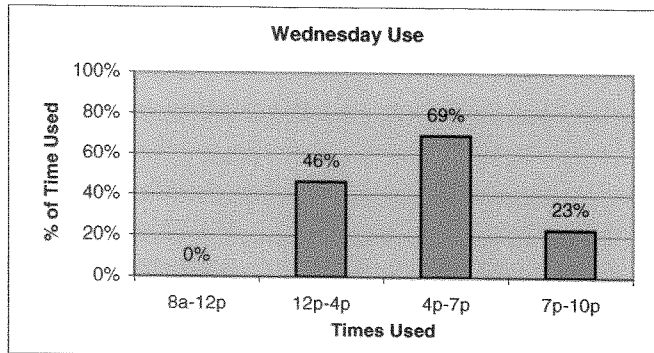
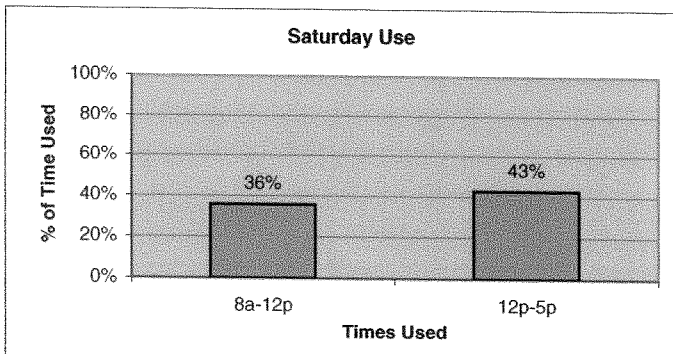
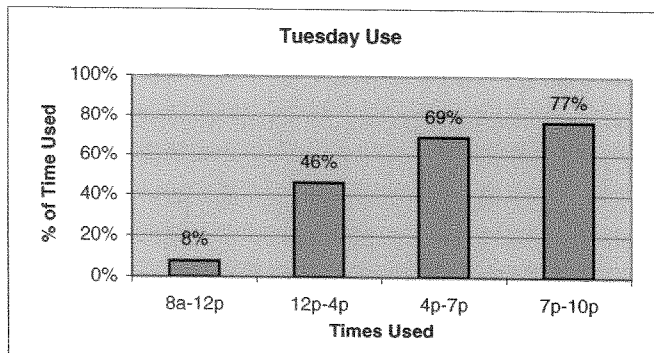
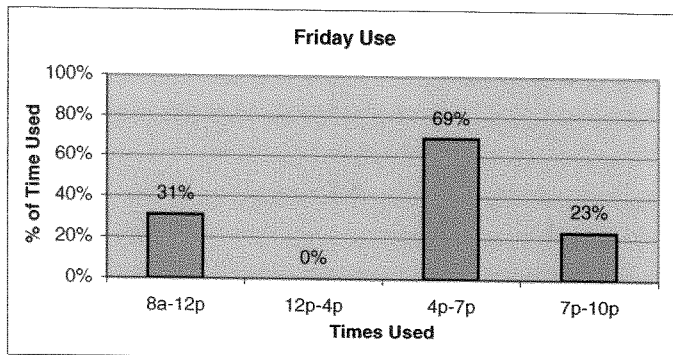
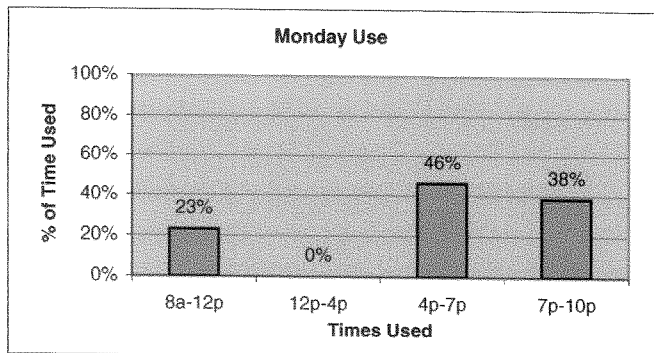
% of Times Used	
Day	8a-4p
Mon	54%
Tue	62%
Wed	62%
Thu	62%
Fri	62%



EG Rec Center - Classroom #9 - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	3		6	5
Tue	13	1	6	9	10
Wed	13		6	9	3
Thu	13	4		10	10
Fri	13	4		9	3
8a-12p 12p-5p					
Sat	14	5	6	1	
Sun	13				

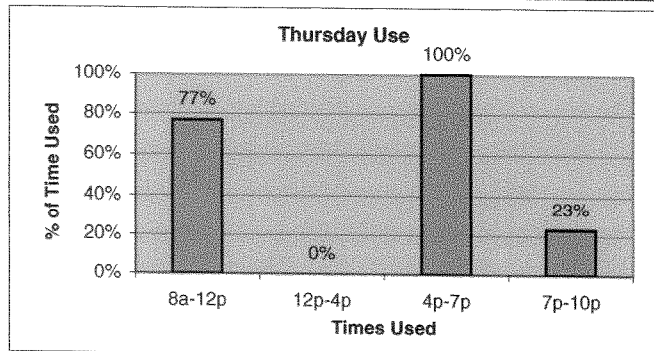
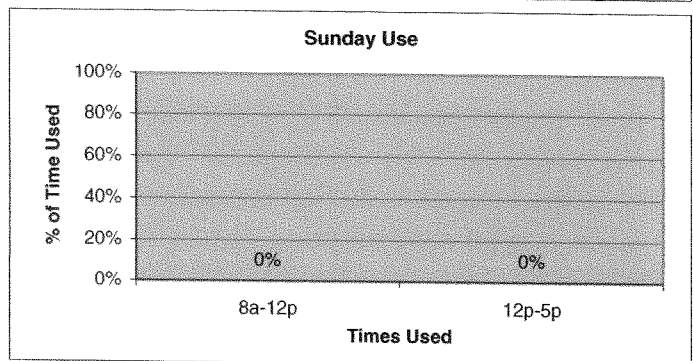
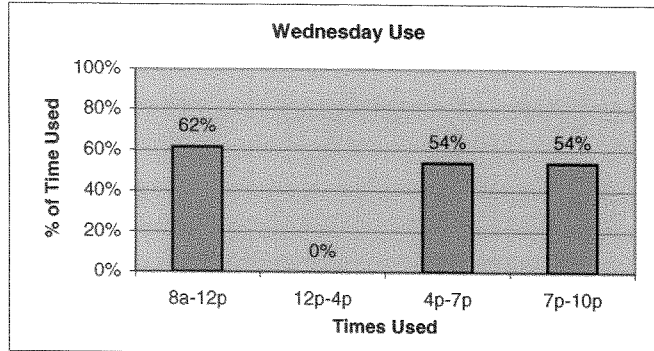
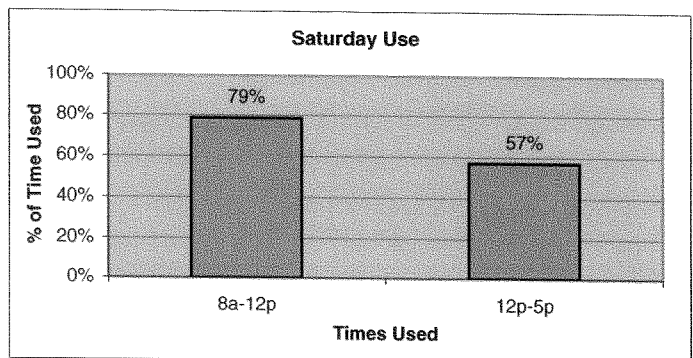
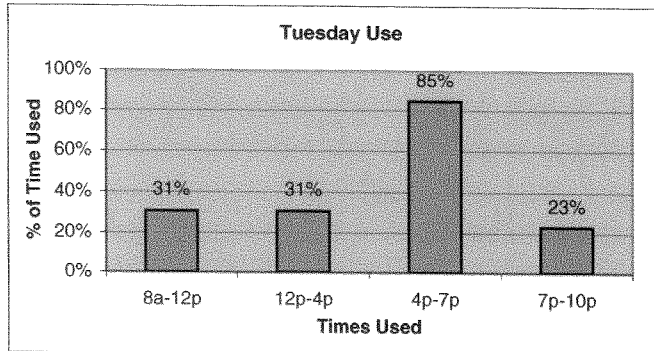
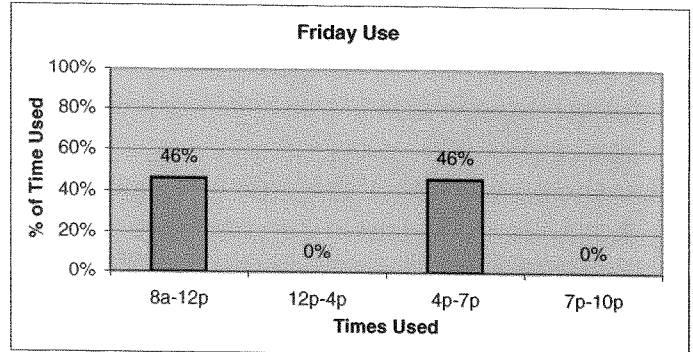
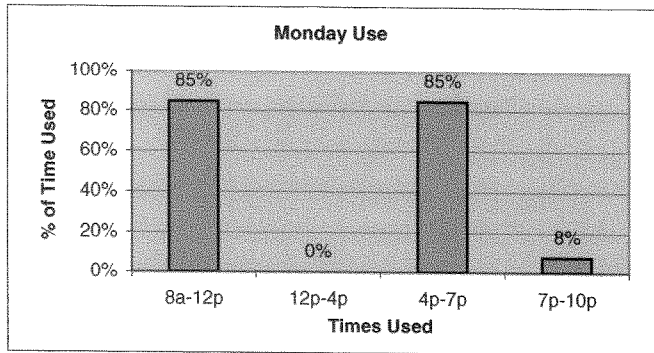
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	23%	0%	46%	38%
Tue	8%	46%	69%	77%
Wed	0%	46%	69%	23%
Thu	31%	0%	77%	77%
Fri	31%	0%	69%	23%
8a-12p 12p-5p				
Sat	36%	43%		
Sun	0%	0%		



EG Rec Center - Classroom #10 - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	11		11	1
Tue	13	4	4	11	3
Wed	13	8		7	7
Thu	13	10		13	3
Fri	13	6		6	
8a-12p 12p-5p					
Sat	14	11	8	1	
Sun	13				

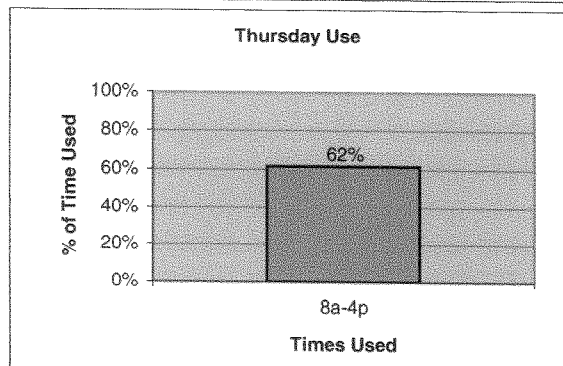
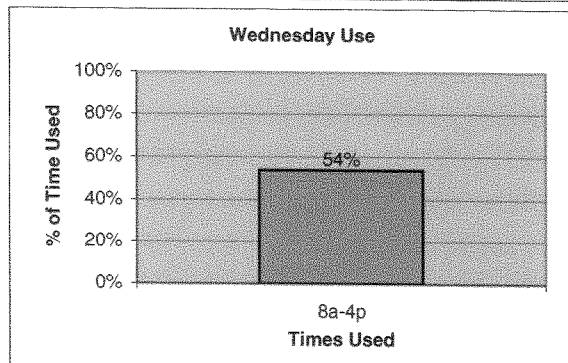
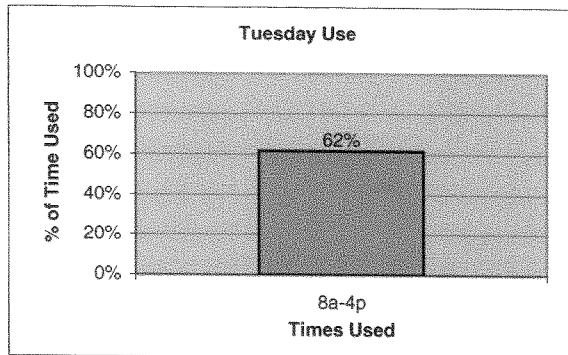
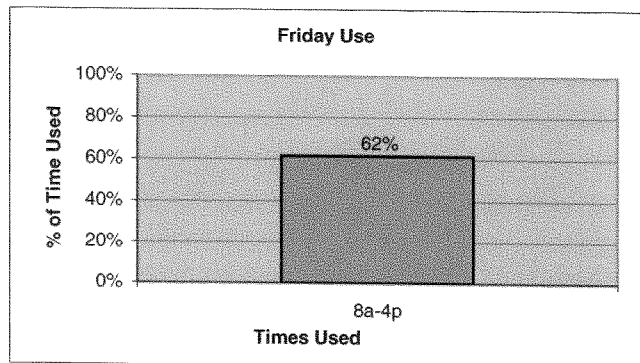
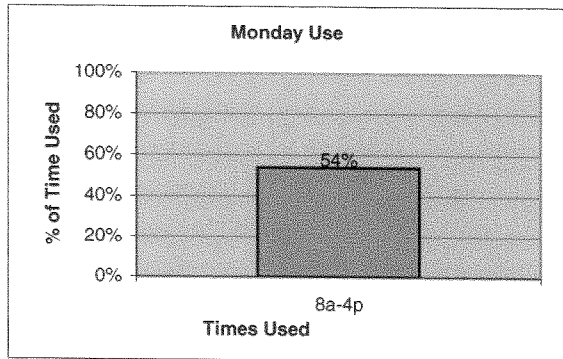
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	85%	0%	85%	8%
Tue	31%	31%	85%	23%
Wed	62%	0%	54%	54%
Thu	77%	0%	100%	23%
Fri	46%	0%	46%	0%
8a-12p 12p-5p				
Sat	79%	57%		
Sun	0%	0%		



Wackford-Preschool - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used		
Day	Dates	8a-4p
Mon	13	7
Tue	13	8
Wed	13	7
Thu	13	8
Fri	13	8

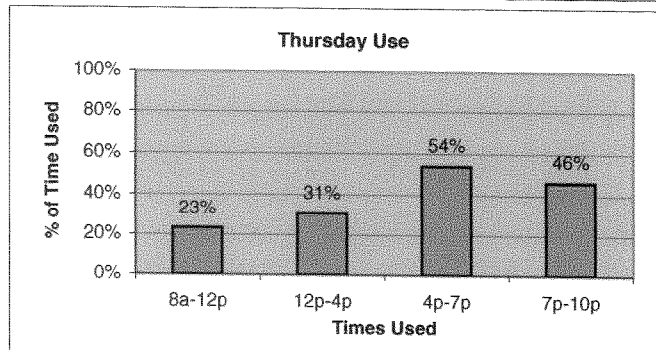
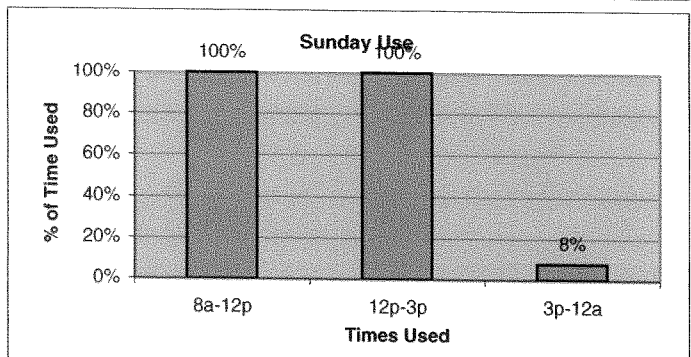
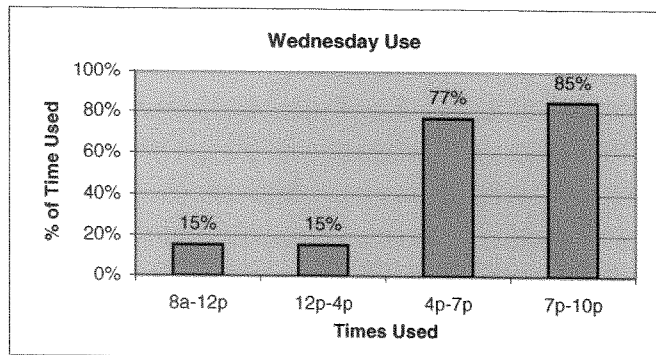
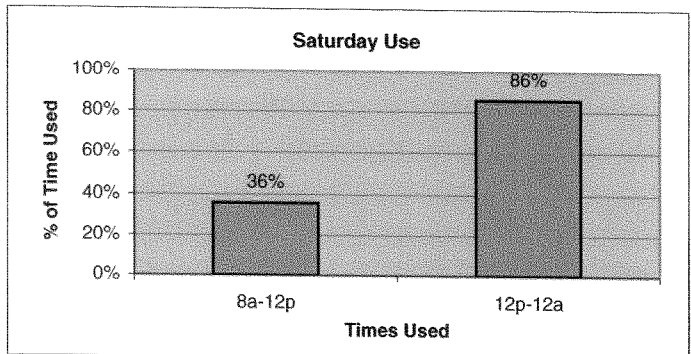
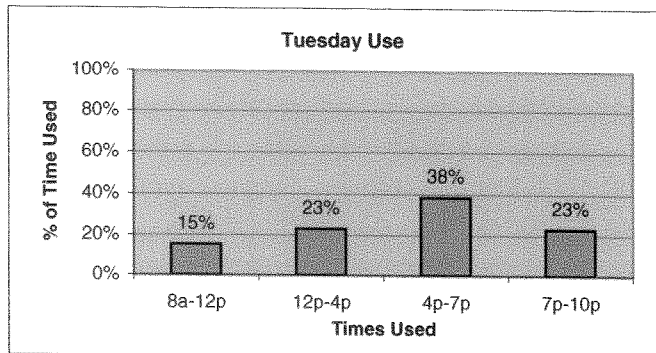
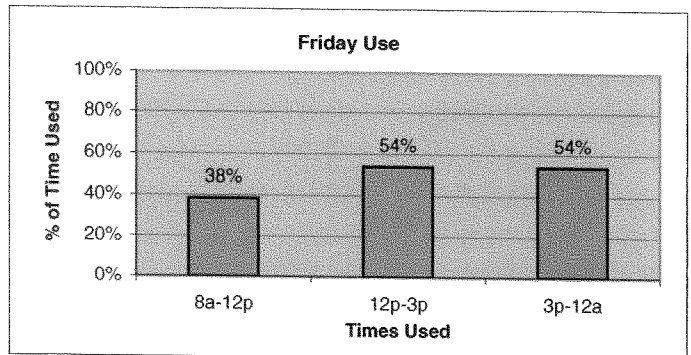
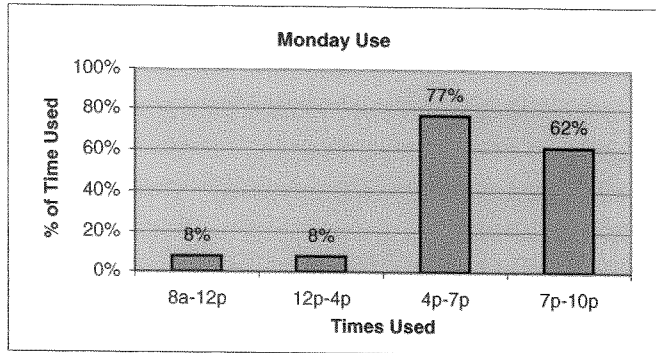
% of Times Used	
Day	8a-4p
Mon	54%
Tue	62%
Wed	54%
Thu	62%
Fri	62%



Wackford-Valley Oak Ballroom - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	1	1	10	8
Tue	13	2	3	5	3
Wed	13	2	2	10	11
Thu	13	3	4	7	6
		8a-12p	12p-3p	3p-12a	12p-12a
Fri	13	5	7	7	
Sat	14	5			12
Sun	13	13	13	1	

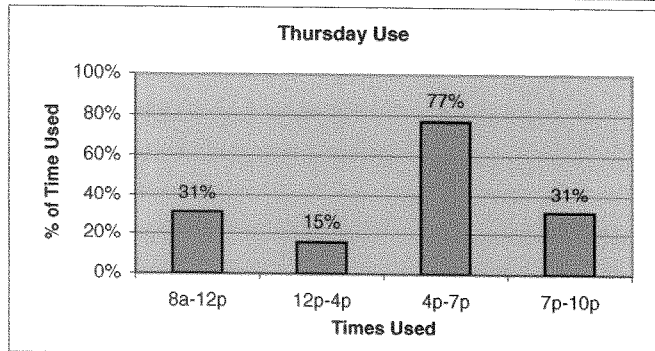
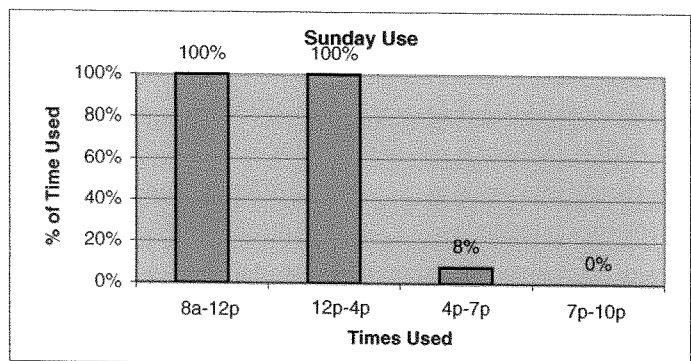
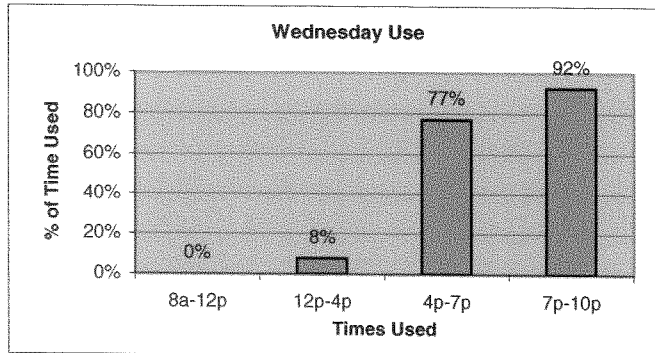
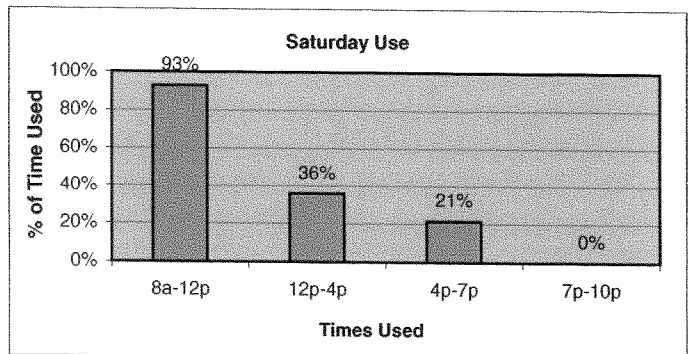
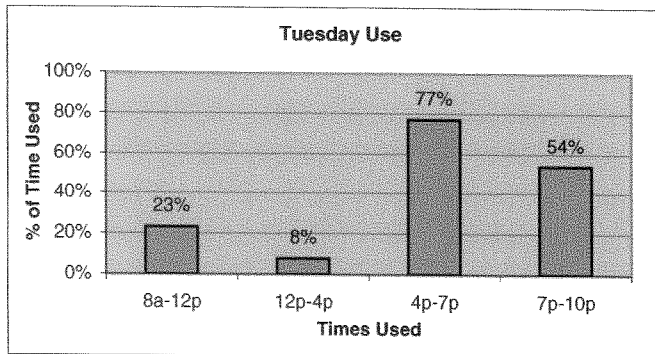
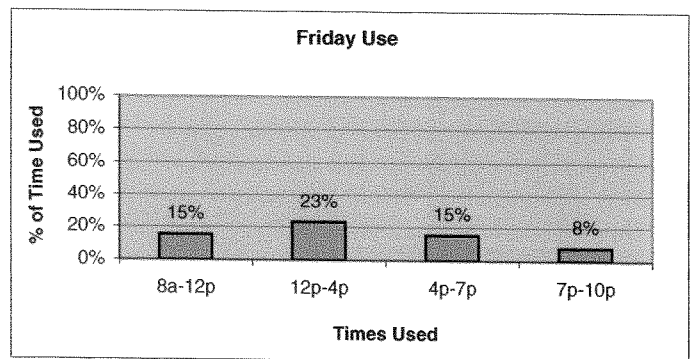
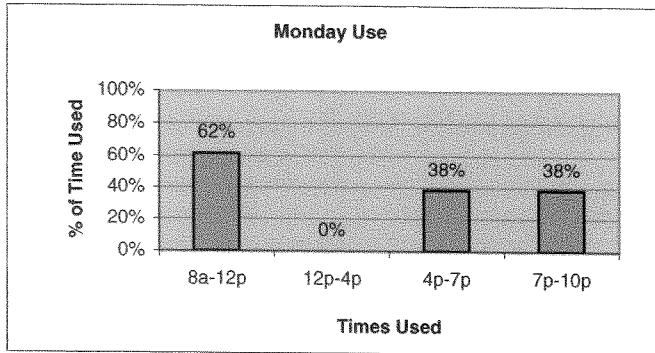
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	8%	8%	77%	62%
Tue	15%	23%	38%	23%
Wed	15%	15%	77%	85%
Thu	23%	31%	54%	46%
	8a-12p	12p-3p	3p-12a	12p-12a
Fri	38%	54%	54%	
Sat	36%			86%
Sun	100%	100%	8%	



Wackford-Willow Rm - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	8	0	5	5
Tue	13	3	1	10	7
Wed	13	0	1	10	12
Thu	13	4	2	10	4
Fri	13	2	3	2	1
		8a-12p	12p-4p	4p-7p	7p-10p
Sat	14	13	5	3	0
Sun	13	13	13	1	0

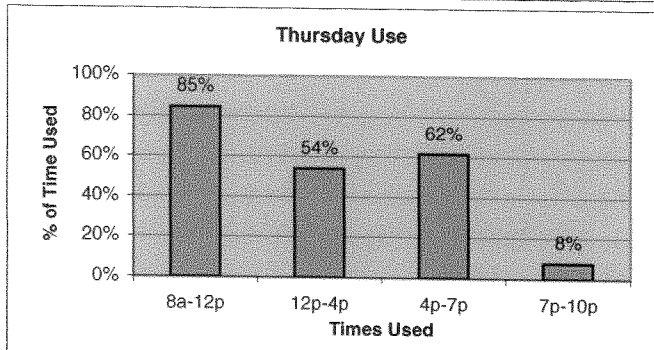
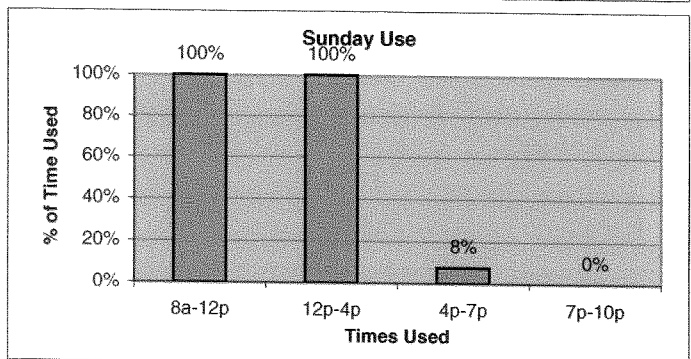
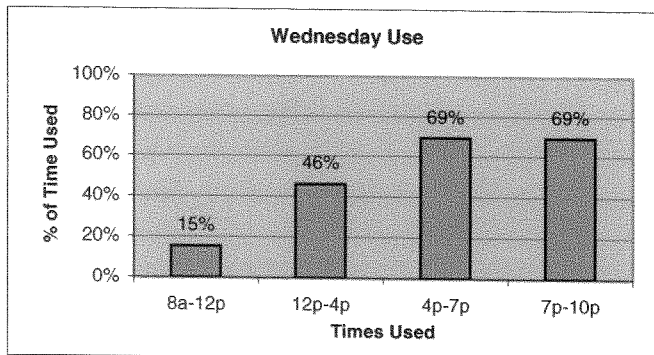
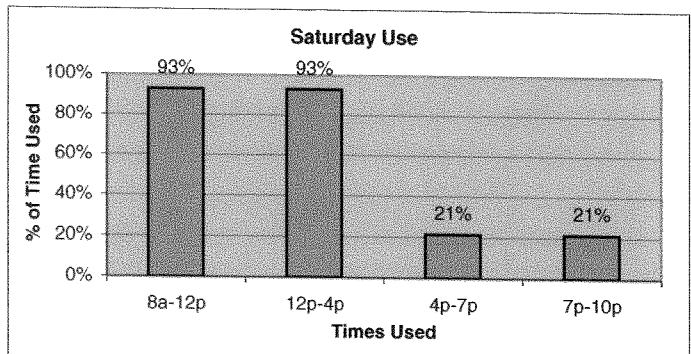
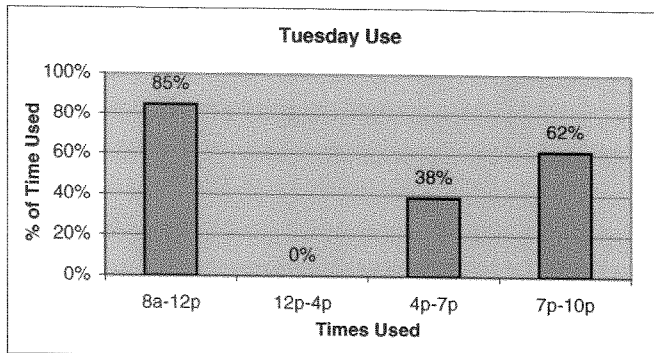
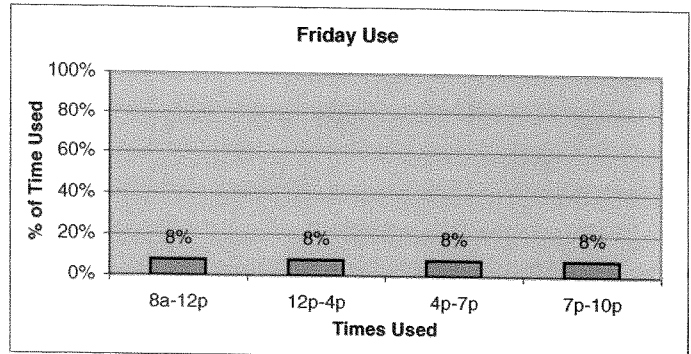
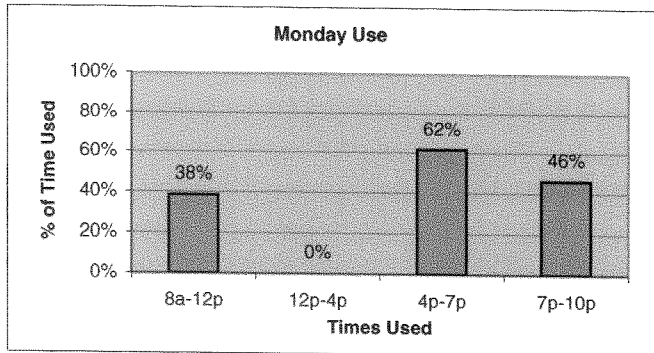
% of Times Used				
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Mon	62%	0%	38%	38%
Tue	23%	8%	77%	54%
Wed	0%	8%	77%	92%
Thu	31%	15%	77%	31%
Fri	15%	23%	15%	8%
	8a-12p	12p-4p	4p-7p	7p-10p
Sat	93%	36%	21%	0%
Sun	100%	100%	8%	0%



Wackford-Poppy Rm - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	5	0	8	6
Tue	13	11	0	5	8
Wed	13	2	6	9	9
Thu	13	11	7	8	1
Fri	13	1	1	1	1
		8a-12p	12p-4p	4p-7p	7p-10p
Sat	14	13	13	3	3
Sun	13	13	13	1	0

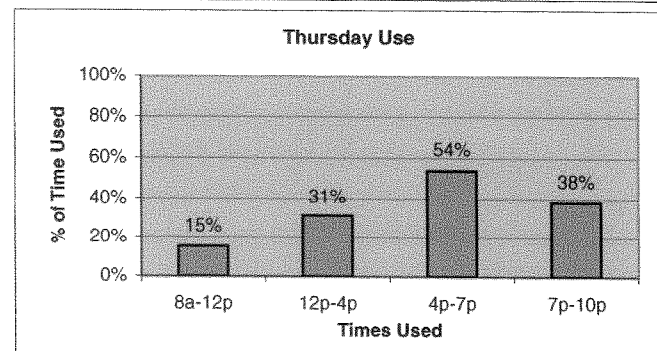
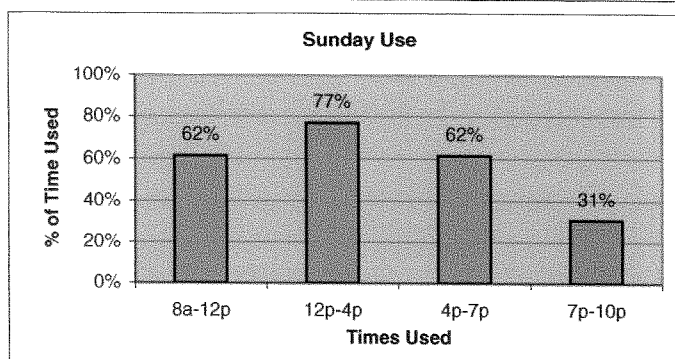
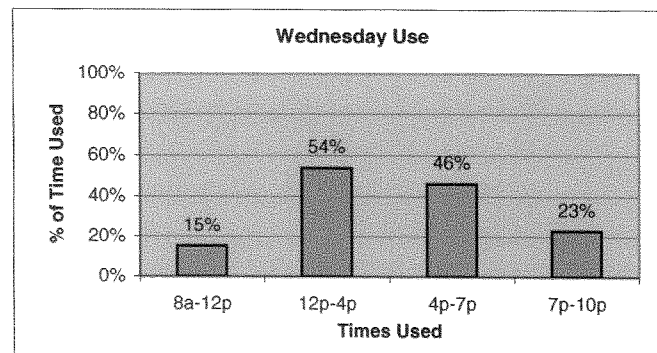
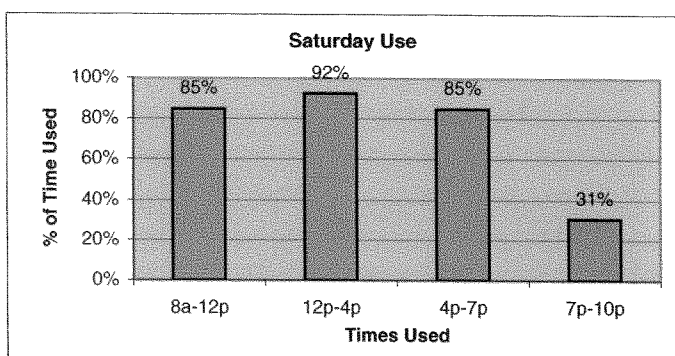
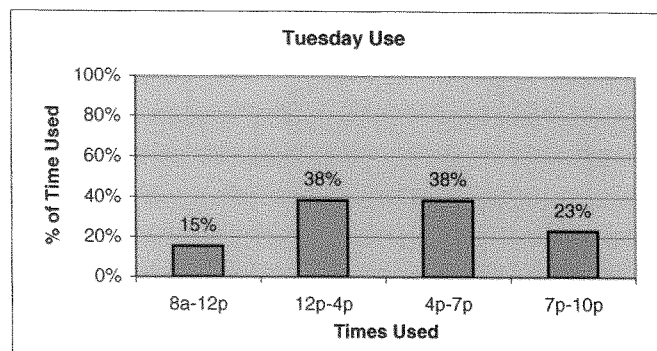
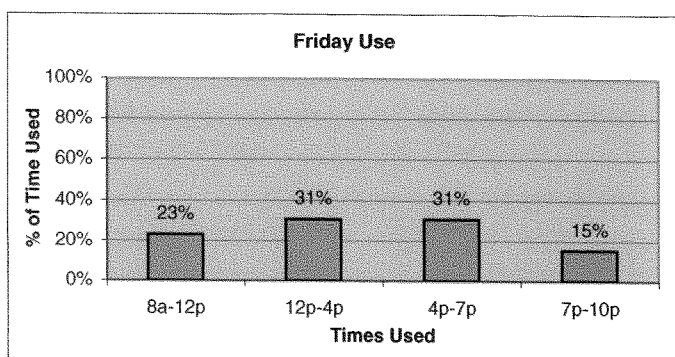
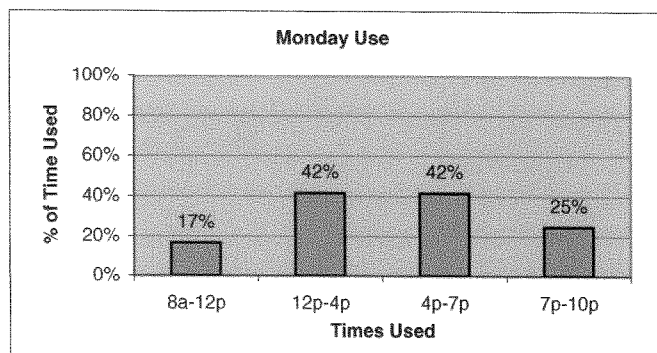
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	38%	0%	62%	46%
Tue	85%	0%	38%	62%
Wed	15%	46%	69%	69%
Thu	85%	54%	62%	8%
Fri	8%	8%	8%	8%
	8a-12p	12p-4p	4p-7p	7p-10p
Sat	93%	93%	21%	21%
Sun	100%	100%	8%	0%



Wackford-Blue Heron Rm - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	12	2	5	5	3
Tue	13	2	5	5	3
Wed	13	2	7	6	3
Thu	13	2	4	7	5
Fri	13	3	4	4	2
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Sat	13	11	12	11	4
Sun	13	8	10	8	4

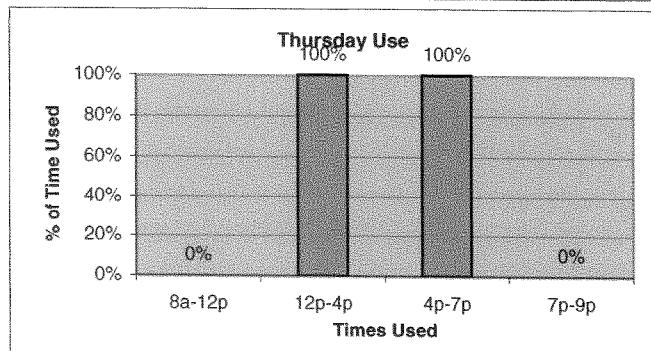
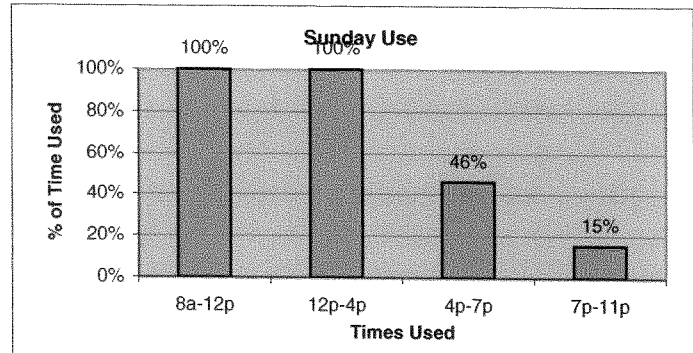
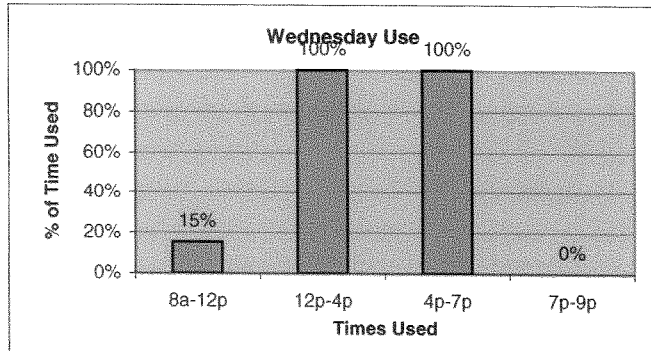
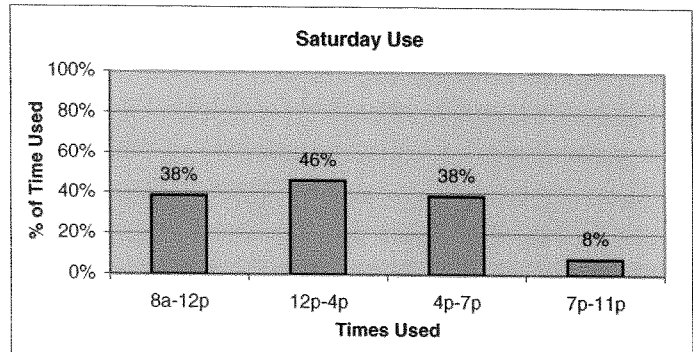
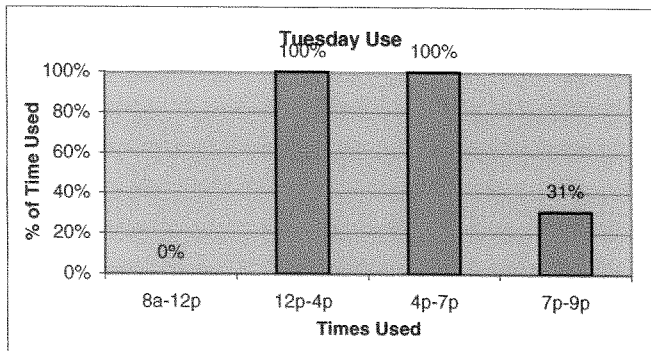
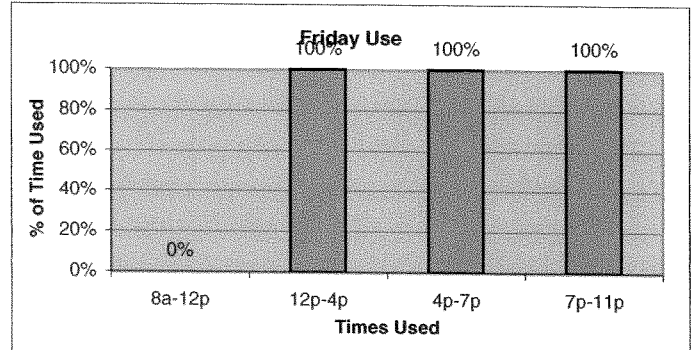
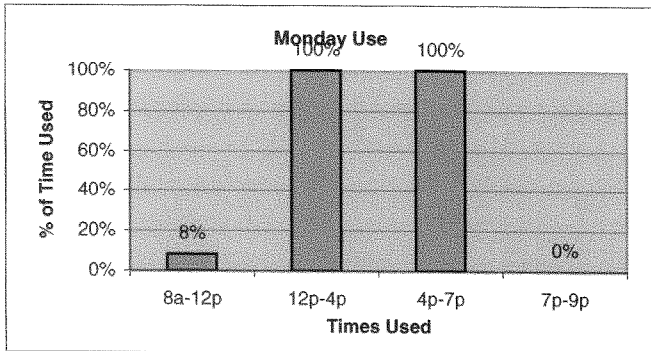
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	17%	42%	42%	25%
Tue	15%	38%	38%	23%
Wed	15%	54%	46%	23%
Thu	15%	31%	54%	38%
Fri	23%	31%	31%	15%
	8a-12p	12p-4p	4p-7p	7p-10p
Sat	85%	92%	85%	31%
Sun	62%	77%	62%	31%



Wackford-Teen Center - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-9p
Mon	12	1	12	12	0
Tue	13	0	13	13	4
Wed	13	2	13	13	0
Thu	13	0	13	13	0
		8a-12p	12p-4p	4p-7p	7p-11p
Fri	13	0	13	13	13
Sat	13	5	6	5	1
Sun	13	13	13	6	2

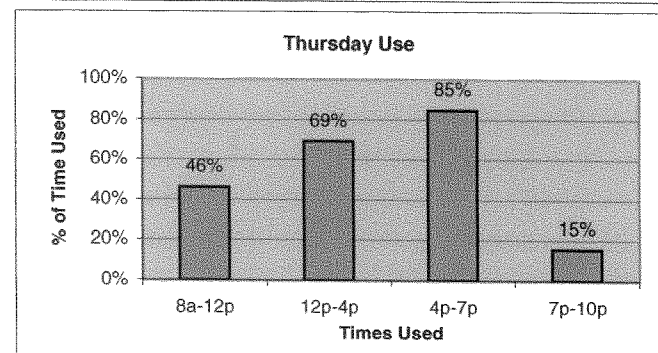
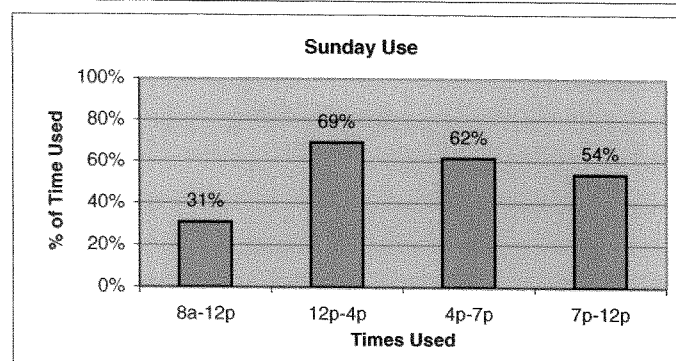
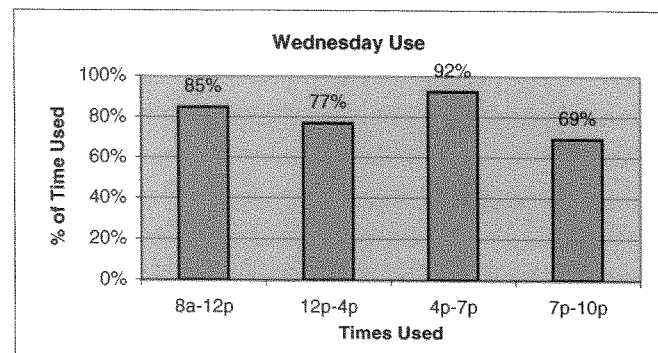
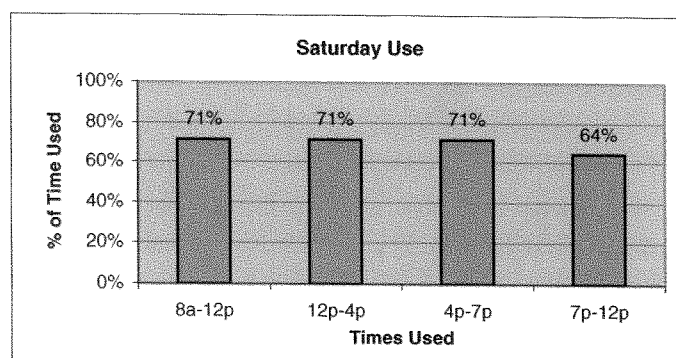
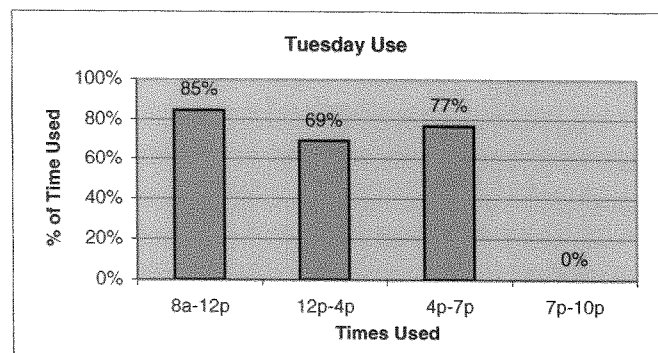
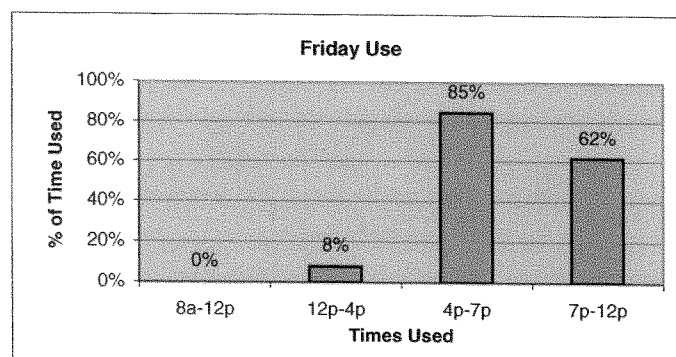
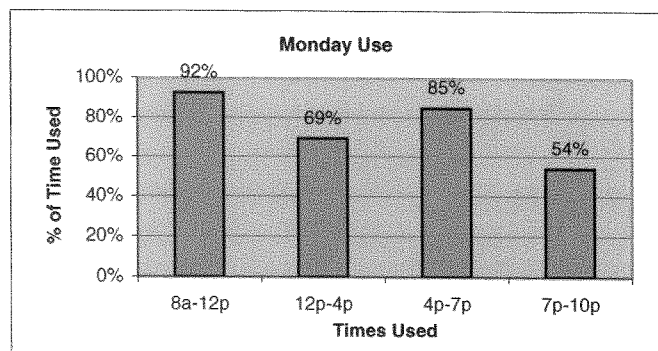
% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-9p
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Tue	0%	100%	100%	31%
Wed	15%	100%	100%	0%
Thu	0%	100%	100%	0%
	8a-12p	12p-4p	4p-7p	7p-11p
Fri	0%	100%	100%	100%
Sat	38%	46%	38%	8%
Sun	100%	100%	46%	15%



Wackford-Gymnasium - Facility Use Analysis APR-JUNE 2006 3xls.xls

# of Times Used					
Day	Dates	8a-12p	12p-4p	4p-7p	7p-10p
Mon	13	12	9	11	7
Tue	13	11	9	10	0
Wed	13	11	10	12	9
Thu	13	6	9	11	2
		8a-12p	12p-4p	4p-7p	7p-12p
Fri	13	0	1	11	8
Sat	14	10	10	10	9
Sun	13	4	9	8	7

% of Times Used				
Day	8a-12p	12p-4p	4p-7p	7p-10p
Mon	92%	69%	85%	54%
Tue	85%	69%	77%	0%
Wed	85%	77%	92%	69%
Thu	46%	69%	85%	15%
	8a-12p	12p-4p	4p-7p	7p-12p
Fri	0%	8%	85%	62%
Sat	71%	71%	71%	64%
Sun	31%	69%	62%	54%



STAFF REPORT

DATE: September 5, 2006

TO: Board of Directors

FROM: Sue Wise, Administrator
Parks & Recreation Department

BY: Fred Bremerman, Superintendent
Advance Planning and Operations



SUBJECT: MORSE COMMUNITY PARK PROJECT ENVIRONMENTAL ADDENDUM

RECOMMENDATION

That the Board makes an administrative determination that the previous environmental documents and environmental determinations are applicable to the Morse Community Park project.

BACKGROUND AND ANALYSIS

Morse Community Park (Proposed Project) is a 30-acre park located on Bellaterra Drive and Fire Poppy Way in East Franklin (Attachment A). The California Environmental Quality Act (CEQA) requires an environmental analysis of all projects that are not categorically exempt from CEQA and that may have an effect on the environment. The CSD, acting as lead agency, determined that an Addendum (Attachment B) was the appropriate environmental document under CEQA because the Proposed Project would not involve substantial changes requiring the preparation of a subsequent EIR or a supplement to the prior EIR or negative declaration.

In 2000, the County of Sacramento prepared and adopted an Environmental Impact Report (EIR) for the East Franklin Specific Plan area. In April 2001 the City of Elk Grove adopted an Initial Study/Mitigated Negative Declaration (IS/MND) for the Laguna Creek South subdivision project, which included identification of the eastern portion of the Proposed Project and mitigation measures from the EIR (Attachment C). In July 2001 the City of Elk Grove adopted an Initial Study/Mitigated Negative Declaration (IS/MND) for the Franklin Meadows subdivision project, which included identification of the western portion of the Proposed Project and mitigation measures from the EIR (Attachment D).

Where appropriate, mitigation measures from the previous EIR and the IS/MND's are identified in the Addendum to reduce impacts associated with the Proposed Project. Not all mitigation measures from the EIR and IS/MND's are applicable, and only those that are directly applicable to the Proposed Project are cited in the Addendum. This includes air quality conditions related to construction activities (p. 16 in the Addendum) and conditions to protect cultural resources if any are identified during construction (p. 23 in the Addendum).

The environmental analysis in the Addendum is based on Section 15164 of the CEQA Guidelines and provides a basis for the CSD Board to make an administrative determination that the previous environmental documents and environmental determinations are applicable to this project. The Addendum concludes that development of the Proposed Project would not result in any significant

environmental impacts that could not be mitigated, and conditions are included to ensure that those impacts will be mitigated to a less than significant level. There is no evidence in the record of any new significant impacts not previously considered that would trigger any of the CEQA Guidelines Section 15162 requirements to prepare a subsequent EIR. Therefore, staff recommends the Board make an administrative determination that the previous environmental documents and environmental determinations are applicable to the Proposed Project.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,



Sue Wise, Administrator
Parks & Recreation Department

Attachment A: Morse Community Park Location

Attachment B: Addendum for Morse Community Park project

Attachment C: City of Elk Grove Laguna Creek South IS/MND

Attachment D: City of Elk Grove Franklin Meadows IS/MND

**Please see the General Manager's Assistant
if you would like to have copies of the
Attachments for Agenda Item D-7**

8820 Elk Grove Blvd, Ste 1

Elk Grove, CA 95624

(916) 405-7150

STAFF REPORT

DATE: September 5, 2006

TO: Board of Directors

FROM: Sue Wise, Administrator
Parks & Recreation Department

BY: Fred Bremerman, Superintendent
Advance Planning and Operations



SUBJECT: HENRY BACKER, SR. PARK PROJECT ENVIRONMENTAL ADDENDUM

RECOMMENDATION

That the Board makes an administrative determination that the previous environmental documents and environmental determinations are applicable to the Henry Backer, Sr. Park project.

BACKGROUND AND ANALYSIS

Henry Backer, Sr. Park (Proposed Project) is a 10-acre park located on Bilby Road and Stathos Drive in East Franklin (Attachment A). The California Environmental Quality Act (CEQA) requires an environmental analysis of all projects that are not categorically exempt from CEQA and that may have an effect on the environment. The CSD, acting as lead agency, determined that an Addendum (Attachment B) was the appropriate environmental document under CEQA because the Proposed Project would not involve substantial changes requiring the preparation of a subsequent EIR or a supplement to the prior EIR or negative declaration.

In 2000, the County of Sacramento prepared and adopted an Environmental Impact Report (EIR) for the East Franklin Specific Plan area. In September 2001 the City of Elk Grove prepared an Initial Study/Mitigated Negative Declaration (IS/MND) for the Quail Ridge subdivision project, which included identification of the Proposed Project and mitigation measures from the EIR (Attachment C).

Where appropriate, mitigation measures from the previous EIR and the IS/MND are identified in the Addendum to reduce impacts associated with the Proposed Project. Not all mitigation measures from the EIR and IS/MND are applicable, and only those that are directly applicable to the Proposed Project are cited in the Addendum. This includes air quality conditions related to construction activities (p. 16 in the Addendum) and conditions to protect cultural resources if any are identified during construction (p. 22 in the Addendum).

The environmental analysis in the Addendum is based on Section 15164 of the CEQA Guidelines and provides a basis for the CSD Board to make an administrative determination that the previous environmental documents and environmental determinations are applicable to this project. The Addendum concludes that development of the Proposed Project would not result in any significant environmental impacts that could not be mitigated, and conditions are included to ensure that those impacts will be mitigated to a less than significant level. There is no evidence in the record of any new significant impacts not previously considered that would trigger any of the CEQA Guidelines

Staff Report: Henry Backer, Sr. Park Project Addendum
September 5, 2006

Section 15162 requirements to prepare a subsequent EIR. Therefore, staff recommends the Board make an administrative determination that the previous environmental documents and environmental determinations are applicable to the Proposed Project.

Should you have any questions, please contact me prior to the Board meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sue Wise".

Sue Wise, Administrator
Parks & Recreation Department

Attachment A: Henry Backer, Sr. Park Location
Attachment B: Addendum for Henry Backer, Sr. Park project
Attachment C: City of Elk Grove Quail Ridge IS/MND

**Please see the General Manager's Assistant
if you would like to have copies of the
Attachments for Agenda Item D-8**

8820 Elk Grove Blvd, Ste 1

Elk Grove, CA 95624

(916) 405-7150

STAFF REPORT



DATE: September 5, 2006
TO: CSD Board of Directors
THROUGH: Donna L. Hansen, General Manager
FROM: Steven J. Foster, Fire Chief
SUBJECT: HOMELAND SECURITY GRANT SIGNATURE RESOLUTION

RECOMMENDATION:

That the Board of Directors approves Resolution 2006-64, designating the General Manager and the Fire Chief as "authorized signatures" for all Homeland Security Grant documents.

BACKGROUND/ANALYSIS:

As the Board is aware, the Fire Department has actively pursued grant funding on both the state and federal level and during the past five years has obtained over \$317,000 in Homeland Security Grants. These grant funds have been used to procure assets that have enhanced our ability to respond to large scale emergencies. The funds usually originate at the federal level, and are then allocated to each state based on population. The State of California then distributes its share to each county, again based on population. The Sacramento County Office of Emergency Services manages the distribution of Homeland Security Grant funds to the various responder agencies for the County of Sacramento.

The attached resolution allows those designated by the Board to sign for grant reimbursement requests, as well as other documentation related to these grants. With the retirement of Fire Chief Keith Grueneberg, we are updating and replacing Resolution 2005-03 to include Fire Chief Steve Foster as an authorizing signatory in order to allow documents to be processed in a timely manner.

Respectfully submitted,

Steven J. Foster
Fire Chief

ELK GROVE COMMUNITY SERVICES DISTRICT
GOVERNING BOARD RESOLUTION

Resolution No. 2006 – 64

BE IT RESOLVED BY THE BOARD OF DIRECTORS
OF THE ELK GROVE COMMUNITY SERVICES DISTRICT THAT:

DONNA L. HANSEN, GENERAL MANAGER
OF THE ELK GROVE COMMUNITY SERVICES DISTRICT,
AND STEVEN J. FOSTER, FIRE CHIEF
OF THE ELK GROVE COMMUNITY SERVICES DISTRICT FIRE DEPARTMENT

Are hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any action necessary for the purpose of obtaining federal financial assistance under the State Homeland Security Grant Programs.

Passed and approved this 5th day of September 2006 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Elaine Wright, President, Board of Directors
Elk Grove Community Services District

CERTIFICATION

I, Donna L. Hansen, duly appointed and General Manager and Secretary of the Elk Grove Community Services District Board of Directors, and I, Steven J. Foster, Fire Chief of the Elk Grove Community Services District Fire Department, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of Directors of the Elk Grove Community Services District on the 5th day of September 2006.

Date: _____

Donna L. Hansen, General Manager
and Secretary of the Board of Directors

Steven J. Foster, Fire Chief

STAFF REPORT

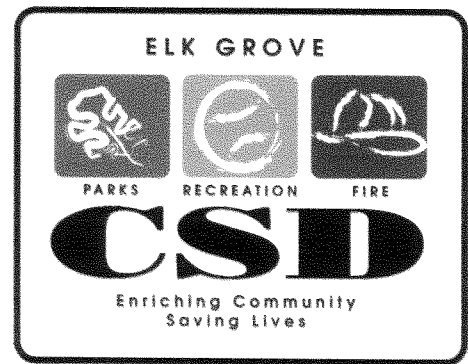
DATE: September 5, 2006

TO: Board of Directors

FROM: Sue Wise, Administrator
Parks & Recreation Department

BY: Bob Roessler, Administrative Analyst

SUBJECT: ADDING 1884 REESE SCHOOL TO ELK GROVE HOTEL AND STAGE STOP
MUSEUM SITE IN ELK GROVE PARK



RECOMMENDATION

That the Board approve the Elk Grove Historical Society's request to add 1884 Reese School to the Elk Grove Hotel and Stage Stop Museum site in Elk Grove Park.

BACKGROUND

On August 16, 2005, the Board unanimously approved the Elk Grove Historical Society's request to move the 1853 Foulks House to the Elk Grove Hotel and Stage Stop Museum site in Elk Grove Park. The house was moved to the site in December 2005. The Historical Society considered the Foulks House relocation Phase I of a two-phased restoration plan.

Phase II includes relocating the 1884 Reese School from the Russell Newland Ranch to the museum site in Elk Grove Park. The Society has contacted both the City of Elk Grove and the County of Sacramento and are complying with all permitting requirements. The Historical Society anticipates moving the Reese School by early November 2006. The restoration of both the Foulks House and Reese School will begin after the relocation of Reese School to the museum site.

Attached is the Historical Society's proposal (Attachment A), including a picture of the school, a history of the Reese School (Attachment B), and a site map (Attachment C) showing where the school will be located on the museum grounds. Representatives from the Historical Society will be present to answer any questions you may have.

Should the Board approve the request, staff will prepare an amendment to the current agreement with the Historical Society to incorporate the Reese School.

Should you have any questions please contact me prior to the Board meeting.

Sue Wise, Administrator
Parks & Recreation Department

Attachment A: Proposal
Attachment B: History
Attachment C: Site Map

Elk Grove Historical Society
Restoration Project Phase II



The Historic 1884 Reese School
August 2006

Proposal to Bring the Reese School to Museum Complex

We are presenting here Phase II of the Elk Grove Historical Society's original proposal that was brought before CSD in May 2004. The second phase involves bringing the historic 1884 Reese School to our museum complex, located at 9941 East Stockton Blvd., and restores it for visitors. We feel once restored, the school will go a long way towards making the complex a first rate Heritage Park the community can be proud of.

At present, the school is located on the property of Russell Newland on Freeman Road, and will be donated to the Society by Mr. Newland. We would like to complete the move in September, or the first part of October 2006 at the latest as the building needs to be moved across fields before making its way onto Grant Line Road and this needs to be done before the start of the rainy season.

We have contacted two house-moving companies for bids and both have stated the building is movable and savable and have sent their bids to the Historical Society, where the Board of Directors will examine both proposals before awarding the contract. We have started the process of getting the necessary permits from both the city of Elk Grove and Sacramento County. We have also contacted SMUD, PG & E, Frontier, Surewest and Comcast to determine if this move will interfere with their lines in any way.

Although we would have preferred to complete Phase I, the restoration of the 1853 Foulks house, before we started on Phase II, the rate of deterioration of the Reese School requires we act as quickly as possible if we hope to minimize our costs for restoring this historical structure. Although restoring two building simultaneously will require an enormous effort we are confident we are up to the challenge and can complete both projects in a timely manner.

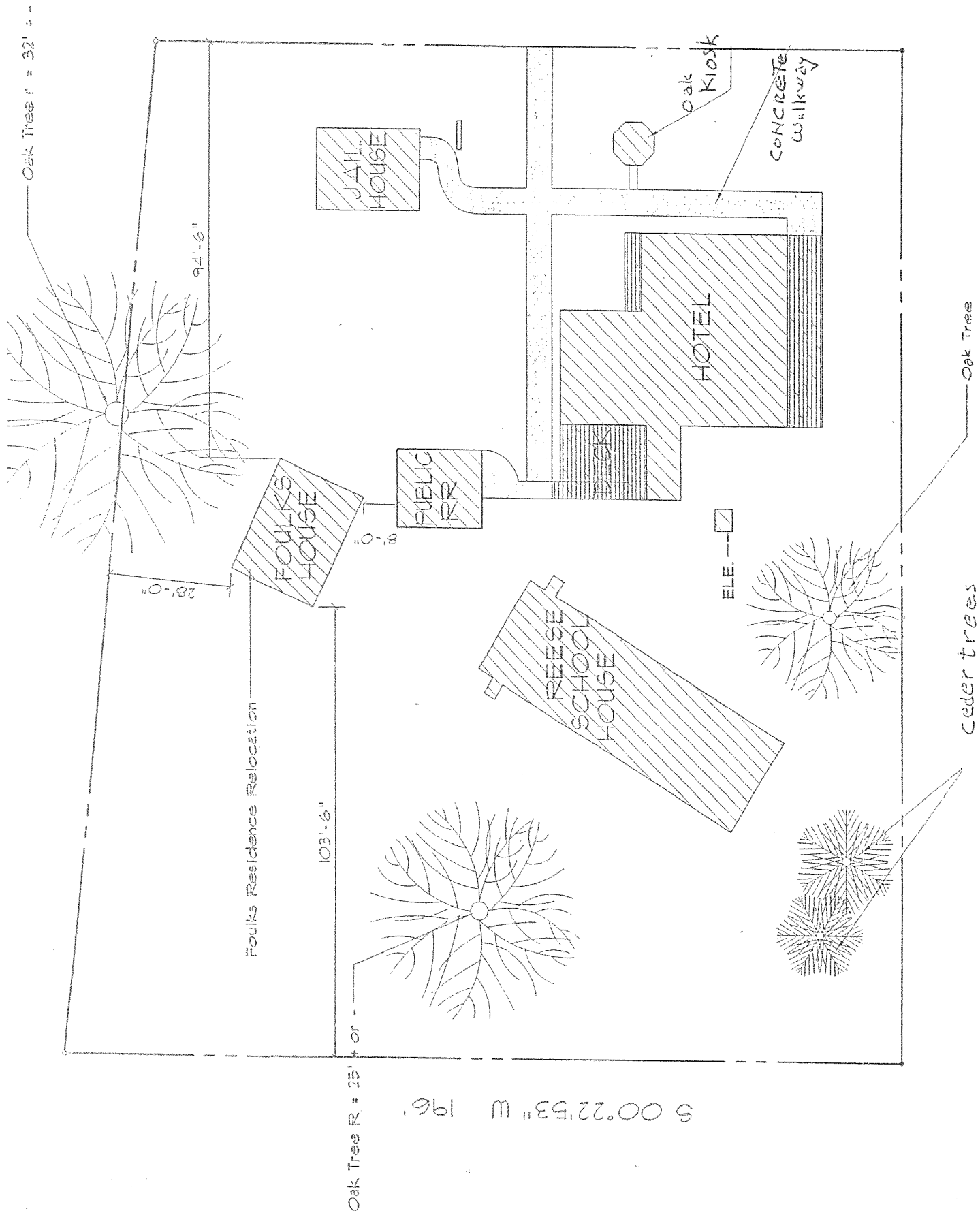
In light of the fact that so many historical buildings have been lost in recent years, these two buildings will be able to offer visitors a glimpse into the areas past and the rich heritage that has formed this community.

History of the Reese School

Reese School District was formed in 1884 when the school building was built. The school originally sat on Bradshaw Road one half mile south of the Traction Line, on land donated by the Reese family, where the foundation remains still. It started out as a one room school and as enrollment increased in the 1930s a smaller second room was added to the back of the school. It served the farm families of the area for years including many of the areas early Japanese families. When the Reese School District joined Pleasant Grove District there was no longer a need for the building. In 1949 it was moved by George Brooks to his hop ranch on Freeman Road, where it stands today, and was used as a cookhouse. Russell Newland is now donating the school to the Historical Society for restoration.

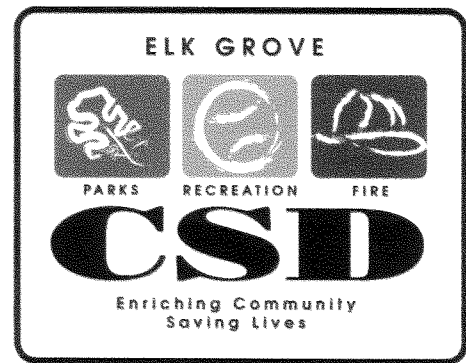
Built of heart redwood, with the words "Reese School" still clearly visible above the ornate doorway, the once grand lady has definitely seen better days. The decorative arches over the two front windows that echoed the doorway are gone, as is most of the roof and in turn parts of the ceiling. The west wall will need shored up for the arduous move down the road. It is listed a historical building in Sacramento County and is one of the last original schools left in our area. At least three others; Point Pleasant, Lee and the second Elk Grove School still exist but they have been transformed into homes and are being lived in, making restoration even harder. A fourth school was located on the Foulks Ranch and had so many modifications that restoration would have been very difficult if not impossible.

Named for the Reese family of Florin the history of the school is very much tied to one of the early pioneer families of our area. The family of John Reese and Elizabeth Anthony came from Llsaint, Carmarthenshire, Wales and in fact, their son, David Reese, who has a present day school named after him was born there in 1849. They came to America in 1852/53 via New Orleans and then proceeded up the Mississippi and Missouri Rivers for Kansas City and then to Salt Lake City. It was while crossing the plains, they lost one son, Thomas. Reese is a name that is well recognized in the Florin and Elk Grove areas. The family made their way to California in 1860, after a short stay in Utah, in a Prairie Schooner. After arriving in California, the family settled in San Joaquin Township where David Reese became one of the most prominent citizens of Sacramento County. A charter member of the Florin Grange and the Odd Fellows Society of Florin, he was also instrumental in organizing the California Fruit Union and later the Florin Fruit Growers Association.



STAFF REPORT

DATE: September 5, 2006
TO: Board of Directors
FROM: Sue Wise, Administrator
Parks & Recreation Department
BY: Dave Womack, Park Superintendent



SUBJECT: INITIATION OF PHASE II NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT AND STORM WATER MANAGEMENT PLAN

RECOMMENDATION

Staff recommends that the Board of Directors approve initiation of a Phase II National Pollutant Discharge Elimination System (NPDES) permit and Storm Water Management Plan.

BACKGROUND

The US Environmental Protection Agency (EPA) is charged with regulating water of the United States and protecting water from becoming polluted. The Clean Water Act, established in 1972, prohibits discharging "pollutants" through a "point source" into "waters of the United States", unless there is a National Pollutant Discharge Elimination System (NPDES) permit. NPDES permits are issued by states that have obtained EPA approval to issue permits. The permit contains limits on what can be discharged, monitoring and reporting requirements and other provisions to ensure that the discharge does not hurt water quality or people's health.

Currently the CSD falls under the jurisdiction of the Phase I NPDES permit, issued by the Central Valley Regional Water Quality Control Board, Central Valley Region, for Waste Discharge Requirements for the County of Sacramento and Cities of Citrus Heights, Elk Grove, Folsom, Galt and Sacramento Storm Water Discharge from Municipal Separate Storm Sewer Systems Sacramento County (Order No. R5-2002-0206, NPDES No. CAS082597). Therefore, for all of our construction and maintenance work, we must meet the requirements of the City of Elk Grove.

In April 2005 the EPA audited the City of Elk Grove's Storm Water Quality Improvement Plan and identified issues associated with the CSD, including 1) lack of a written agreement between the CSD and the City, 2) the City not providing adequate training to the CSD and 3) that the City has not developed protocols for landscaping best management practices (BMP's) for the CSD.

In October 2005 the City required significant storm water protections be installed at CSD undeveloped park sites, costing the District approximately \$25,000 in storm water protection waddles and other materials. Staff entered into a professional services contract with Wood Rodgers, a consulting firm with expertise in storm water management, to assess the CSD's options regarding storm water management.

Wood Rodgers provided three options for the CSD to consider:

1. Develop a formal agreement with the City of Elk Grove, managing storm water under the City's permit and subject to and regulated by the City.
2. Become listed as a co-permittee on the Phase I NPDES permit.
3. Obtain coverage under a Phase II Small Municipal General permit.

Upon review and evaluation, Wood Rodgers and staff recommend Option 3 – obtaining coverage under a Phase II Small Municipal General permit, which would include all CSD's:

- facilities (Parks, Fire and Administration)
- activities, including landscape maintenance
- property – District wide
- Fire Department activities (except in the case of emergency response)
- Parks and Recreation Department activities
- Administration activities – facility management

Components of a Phase II permit include:

- Public education and outreach
- Public involvement and participation
- Illicit discharge
- Construction activities
- New development or redevelopment
- Municipal operations
- Reporting and self compliance monitoring

Obtaining a Phase II permit provides the following benefits:

- It is considerably less cumbersome than the requirements of a Phase I permit
- CSD's activities are no longer subject to review or approval by the City of Elk Grove.

A representative from Wood Rodgers will make a presentation outlining NPDES permitting and the Phase II permit process and responsibilities.

Should you have any questions please contact me prior to the meeting.

Respectfully submitted,



Sue Wise, Administrator
Parks & Recreation Department

STAFF REPORT

DATE: September 5, 2006

TO: Board of Directors

FROM: Sue Wise, Administrator
Parks & Recreation Department

BY: Bob Roessler, Administrative Analyst

**SUBJECT: WACKFORD COMMUNITY AND AQUATICS COMPLEX OUT-OF-DISTRICT FEES
REPORT BACK**



RECOMMENDATION

Staff recommends that the Board of Directors review the information on Wackford Community and Aquatics Complex programs out-of-District fees and provide staff with direction.

BACKGROUND

On August 7, 2006 staff presented the Board of Directors with a report regarding out-of-District fees for programs at the Wackford Community and Aquatics Complex and the revenue generated if such fees were assessed. Based on research by staff of other park and recreation agency non-resident fees and assuming an out-of-District fee of \$10 per person per Wackford activity, staff concluded that the surcharge would generate approximately \$4,000 in additional revenue.

At the conclusion of the report, the Board requested an expanded report on out-of-District fees for programs at the Wackford Community and Aquatics Complex. More specifically, the Board requested the following:

- List of programs offered at the Wackford Community and Aquatics Complex
- Each program's current fee
- Each program's current cost recovery threshold level
- The cost for each program if the program were at 100% cost recovery (through Administration overhead)

ANALYSIS

Cost Recovery

Several times in the past year the Board of Directors have discussed cost recovery for recreation programs, with the most recent review occurring in January 2006. Staff believes that it would be useful to revisit the cost recovery methodology so that the Board can better understand the information related to programs, fees and cost recovery thresholds as it will appear later in the report. Staff began the cost recovery process by identifying thirty-six (36) activity types from the following sections: Aquatics/Teens, Leisure Enrichment, Sports, Youth Development and Special Events. Activity types contain activities/classes/events within a section that have like qualities, either in activity content or by the age of the participant, or both. For example, some activity types in the aquatics section include, pool parties, lap swim, recreation swim and concessions.

Cost recovery is calculated by dividing revenue into expenditures. Revenue is defined as services charged for a service. Expenditures are not as easily defined because of the varying levels of costs

associated with conducting an activity. Staff identified five levels of expenditures that became the cost recovery thresholds used by staff today. The cost recovery thresholds are:

- **Direct** – specific “go away” costs associated with operating an activity. These include recreation leaders, instructors, tiny tot teachers, materials or any expense that if taken away would severely impact the success of the activity.
- **Program Direct** – shared costs tied to multiple activities or programs. These include recreation supervisors, telephones, and computers.
- **Facility Overhead** – facility and personnel costs shared by a majority of the department. These include registration staff, utilities, and field lighting.
- **Operating Indirect** – costs of Parks and Recreation Department administration personnel and other administrative expenses.
- **Non-departmental Indirect** – costs of District administration valuable to the continued operations of the entire department.

Each threshold contains the identified expenses as well as the expenses of the previous threshold.

The next step involved categorizing the activity types into four quadrants based on department desired service and cost recovery levels. Minimum and target cost recovery thresholds were assigned to each quadrant. The quadrants are:

Quadrant	Service Value/Cost Recovery	Minimum/Target Cost Recovery Thresholds	Activity types (partial list)
1	Highest service value consideration	Min. – Subsidy Target – % of Direct	Swim lessons, teen activities, recreation swim, volunteers, regional events, preschool
2	Service values higher than cost recovery	Min. – % of Direct Target – 100% of Direct	EGYSA user group, co-sponsored events, pee wee sports, lap swim, kid central trips, swim team rental
3	Service and cost recovery strong consideration	Min. – 100% of Direct Target – 100% of Program Direct	Buddy bunch, leisure classes, adult sports leagues, Gifts for Tomorrow
4	Highest cost recovery consideration	Min. – 100% of Program Direct Target – 100% of Facility Overhead	Kids Central Station, Concessions, field/gym rentals, pool parties

The final step in the process was to assign a cost recovery minimum and target thresholds to each activity type. Staff based the thresholds on service values, market conditions, activity demand and general fund capacity. The Board approved the Cost Recovery Allocation Methodology and associated activity types, thresholds and targets on January 17, 2006.

Wackford Community and Aquatics Complex Programs

In June 2004, staff presented a report to the Board that evaluated out-of-District fees for all CSD programs. At the time, rather than develop a two-tier fee system, the Board approved a two-week priority registration period for residents residing within the Elk Grove CSD boundaries.

At the August 7, 2006 meeting, the Board requested a detailed list of programs offered at the Wackford Community and Aquatics Complex (WCAC), the fees charged, the current cost recovery threshold for each program and the program fees if 100% of the costs were recovered (through non-departmental indirect costs).

The staff report identified programs at the WCAC in the following areas: aquatics, teens, skate park, leisure education, youth sports, adult sports and youth development. For this report, staff identified one activity from each program area (Fall 2006), its associated activity type's target cost recovery (CR) threshold, the current fee charged, and the fee at each cost recovery threshold. (Fiscal-year 2005-06 expenses were used in the calculation of the fees listed below.) Bold figures represent the program fee at the targeted cost recovery threshold.

Activity/ Activity Type	Fee/ Target CR Threshold	Direct	Program Direct	Facility Overhead	Operating Indirect	Non- Departmental Indirect
Lap Swim/ Lap Swim/AF	\$5 visit/ 82% Direct	\$5	\$8	\$9	\$10	\$11
Teen Center/ Teen Activity	\$20 annual/ 70% Direct	\$20	\$31	\$37	\$39	\$41
Skate Park/ Skate Park	\$30 season/ 31% Direct	\$30	\$42	\$55	\$57	\$59
Robot Challenge/ Leis. Enrich.	\$115 (5-wks)/ 87% Program Direct	\$73	\$115	\$135	\$139	\$148
Basketball/ PW Sports	\$60 (5-wks)/ 60% Program Direct	\$53	\$60	\$80	\$82	\$84
V-Ball Camp/ YS Camps	\$64 (5-wks)/ 91% Facility Overhead	\$40	\$54	\$64	\$67	\$73
Softball Leag/ AS Leagues	\$440 team/ 95% Program Direct	\$350	\$440	\$510	\$520	\$546
Parents-Tots/ Preschool	\$96 (8-wks)/ 100% Non- Depart. Ind.	\$51	\$82	\$94	\$95	\$96

SUMMARY

There are many programs offered at the Wackford Community and Aquatics Complex that are also offered at other CSD facilities. The lease agreement with Sacramento County restricts the District from charging out-of-District fees for services offered in Elk Grove Regional Park. Charging out-of-District fees in programs at the Wackford Community and Aquatics Complex would create an inconsistent fee structure among similar programs at other facilities and could potentially create overcrowded programs at non-Wackford facilities. Of the programs offered at the WCAC identified in this report, only the activities at the Skate Park and the Teen Center are not offered at other CSD facilities.

The Skate Park has sold 69 season passes through July 2006, of which 12 were sold to out-of-District residents. Charging the 12 out-of-District residents at the highest cost recovery threshold (\$59) would result in increased revenue in the amount of \$348. In 2005, the Teen Center sold 267 teen memberships, of which 39 were purchased from teens residing outside the District's boundaries. If costs were recovered through the highest cost recovery threshold for Teen Center membership, a fee of \$41 would be charged for teen membership. The fee increase would result in additional revenue in the amount of \$819. In both scenarios, the additional revenue from out-of-District fees would have little or no impact on the Skate Park and Teen Center cost recovery percentages.

Adjusting fees for out-of-District residents is a policy decision. Staff is requesting direction at this time. Should you have any questions please contact me prior to the Board meeting.

Respectfully submitted,



Sue Wise, Administrator
Parks & Recreation Department

STAFF REPORT

DATE: September 5, 2006

TO: Board of Directors

FROM: Steve Capps, Communications Director

BY: Kristyn Staby, Public Information Officer

SUBJECT: RELOCATION AND CONSOLIDATION OF ADMINISTRATIVE SERVICES OFFICES



Recommendation:

Review and approve a plan and associated expenditures for the relocation and consolidation of staff within the Communications Division, allowing for the necessary relocation of the CSD's computer network servers to a secure location.

Background:

As part of the District's continuing effort to maximize internal efficiencies, public information, graphics, and information systems (IS), personnel were moved into the newly-formed Communications Division within the Administrative Services Department. This division operates under the daily supervision of the CSD Communications Director and currently consists of six positions, 5 FTE and 1 PT, not including the Communications Director.

The Communications Division generates all of the District's informational and marketing materials and provides services and technical support to the public, the media, and the staff within the Fire, Parks, and Administrative Services Departments.

Communications Division staff is currently divided between two office spaces, a trailer behind the main building and space within the Administrative Services Department's offices. A staffing increase in the Human Resources division has prompted a need for additional office space for its personnel within the Administrative Services Department's offices. Additional space in its assigned area currently is taken up by computer equipment, most notably the District's computer network servers. The Communication Director's office has been identified as an ideal secure location to relocate the servers given its size, climate control, and security features (i.e., absence of windows).

No office space has been found within the existing CSD facilities that could house the Communications Director. Additionally, a new position in the Fire Department working under the Communications Division has been approved for this fiscal year with an emphasis on outreach and events marketing for the Fire Department. The current main office facilities do not have space for this person either.

To address the need for additional office space and maximize the ability of the Communications Director to supervise the daily work of those operating within the Communications Division, staff proposes leasing a portable building to house all staff assigned to the Communications Division. This building would be installed near the CSD Fire Department buildings in the southwest corner of the main office property.

The monthly lease for this new modular office building will be \$2,980.00. There will be one-time, move-in costs estimated to total approximately \$42,360.00. These one-time expenses include set-up,

delivery, connections for utilities (water, sewer, electrical), data and communications hookups, and moving expenses. These one-time expenses also include take-down and removal costs, which are paid up front.

Beyond the obvious efficiency of relocating the offices within walking distance of the Administration Building, leasing the modular office building is more economical than leasing private office space elsewhere. The \$2,980.00 monthly lease costs, with the up-front costs amortized over an anticipated use period of at least two years, produces a monthly cost of \$1.64 per square foot*. This compares very favorably to the current office lease market in Elk Grove, which is at \$2.00 per square foot or higher. A recent advertisement for an office on West Stockton Boulevard in Elk Grove, for instance, placed the lease cost at \$2.64 per square foot. Additionally, the modular office building will not require tenant improvements, as would outside leased space.

Funding for the new modular office building is anticipated to come from available contingency funds and/or additional revenues. In addition, staff will monitor expenditures for possible internal savings as well and will prepare the necessary reappropriation resolutions during the mid-year budget process.

This move addresses the immediate need for additional office space for existing employees and anticipates the potential for staff expansion either through continued reallocation with additional reorganization or increases in new staff to meet the long term needs of the District.

Please feel free to contact me if I can answer any questions about this staffing relocation plan in advance of the meeting.

Respectfully,



Steven Capps
Communications Director

* Formula used to compute cost of modular office per square foot over two-year period:

- Up-front costs: \$42,362.50
- Up-front costs amortized over 24 months: \$1,765.10 per month.
- Monthly lease: \$2,980
- Total monthly costs (monthly lease cost plus amortized move-in costs): \$4,745.10

- Square footage of 48 ft by 60 ft modular office building: 2,880 square feet
- Total monthly costs (\$4,745.10) divided by number of square feet (2,880) = \$1.64 cost per square foot over a two-year period.